

**BOROUGH OF WESTVILLE**

Regular Council Meeting

165 Broadway

March 16, 2015~ 7:00 p.m.

*Meeting Minutes*

Mayor Welsh called the meeting to order at 7:15 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

*Present:* Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Charles D. Murtaugh and Fritz H. Sims, Jr. Councilman Mailley arrived at 7:15 p.m.

Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector Christine A. Helder, Police Chief William Whinna, Public Works Manager Donna Domico, Engineer Paul Breier, CFO John A. Bruno and Solicitor Timothy Scaffidi

*Absent:* Council Members Donna Moan and William C. Rebel

A motion to approve the February 9 and March 2, 2015 meeting minutes was made by Councilman Sims and seconded by Council President Ledrich. *Motion was approved by unanimous voice vote.*

**REPORTS OF THE COMMITTEES FOR FEBRUARY**

A motion to approve the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion was unanimously approved by voice vote.*

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

Joyce Lovell, 328 Summit Avenue, asked for clarification on Resolution No. 46-2015, specifically the wording "nunc pro tunc". Solicitor Scaffidi responded that Mr. Maley was engaged to address some immediate negotiation issues with Sunoco on the Redevelopment project so tonight Council was authorizing the formal execution of his contract but that his services began a few weeks prior to the contract being approved.

Ms. Lovell also asked about Resolution No. 47-2015, "Authorizing The Municipal Clerk To Advertise For Bids For The Privatization Of Trash Pick Up And Recycling" and Mayor Welsh stated the Borough is doing "due diligence" at this time.

## Meeting Minutes

### OLD BUSINESS:

**Flooding** - Administrator Bittner commented workshops will be held in the next couple of months detailing the County's Mitigation Plan.

**Trains** - Administrator Bittner advised the newly hired Redevelopment Counsel, Paul Maley, has been in contact with Sunoco's attorneys and as a result of their meetings, the Borough will propose a Redevelopment Agreement to Sunoco. Administrator Bittner apprised Mayor and Council the Agreement would be sent to them for review prior to sending the document to Sunoco. Discussion took place regarding residents contacting Sunoco about the train traffic.

*(7:15 p.m. Councilman Mailley arrived at the meeting)*

### NEW BUSINESS:

#### ❖ *Introduction of:*

**ORDINANCE NO. 1-2015 ~ TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45-14)**

A motion to approve Ordinance No. 1-2015 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

#### ❖ **RESOLUTION NO. 40-2015 ~ INTRODUCTION OF THE 2015 MUNICIPAL BUDGET (In Title Only)** (Administrator Bittner commented any cuts to Departments were kept at a minimal.)

A motion to approve Resolution No. 40-2015 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

#### ❖ **RESOLUTION NO. 41-2015 ~ AUTHORIZING A REFUND FOR AN AMUSEMENT GAME LICENSE OVERPAYMENT MADE BY THE OWNER OF THE WESTVILLE HOLDING GROUP (HOT SHOTS BAR AND GRILL, 500 GATEWAY BOULEVARD)**

A motion to approve Resolution No. 41-2015 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

#### ❖ **RESOLUTION NO. 42-2015 ~ CANCELING SEWER CHARGES FOR 929 EDGEWATER AVENUE, ACCOUNT NO. 1579 (Property Owned by the Borough of Westville)**

A motion to approve Resolution No. 42-2015 was made by Councilman Sims and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

#### ❖ **RESOLUTION NO. 43-2015 ~ AUTHORIZATION TO APPLY FOR A 2014 RECYCLING TONNAGE GRANT**

A motion to approve Resolution No. 43-2015 was made by Council President Ledrich and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

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### NEW BUSINESS: (Continued)

- ❖ RESOLUTION NO. 44-2015 ~ MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH OF WESTVILLE, NEW JERSEY, POLICE AND THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC SAFETY) RELATIVE TO THE USE OF THE COUNTY'S 700MHz SAFETY RADIO SYSTEM

A motion to approve Resolution No. 44-2015 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 45-2015 ~ AMENDING RESOLUTION NO. 8-2015 EXECUTING PROFESSIONAL AGREEMENTS TO INCLUDE PUBLIC DEFENDER LAWRENCE HUBERT AND TIMOTHY SCAFFIDI, SOLICITOR

A motion to approve Resolution No. 45-2015 was made by Council President Ledrich and seconded by Councilman Sims. *Motion was unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 46-2015 ~ APPOINTING M. JAMES MALEY, JR., ESQUIRE OF MALEY & ASSOCIATES AS REDEVELOPMENT COUNSEL FOR THE BOROUGH OF WESTVILLE "NUNC PRO TUNC"

A motion to approve Resolution No. 46-2015 was made by Councilman Mailley and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 47-2015 ~ AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE FOR BIDS FOR THE PRIVATIZATION OF TRASH PICK UP AND RECYCLING

A motion to approve Resolution No. 47-2015 was made by Councilman Sims and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 48-2015 ~ [AUTHORIZING APPROPRIATION TRANSFERS](#)

A motion to approve Resolution No. 48-2015 was made by Council President Ledrich and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 49-2015 ~ URGING TRANSPORTATION TRUST FUND REAUTHORIZATION AND INCREASED FUNDING FOR LOCAL TRANSPORTATION (Administrator Bittner commented the Transportation Trust Fund is due to expire in July 2015 and the money is used for infrastructure improvements, e.g. roads and bridges and this Resolution supports refunding the Transportation Trust Fund.)

A motion to approve Resolution No. 49-2015 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

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### NEW BUSINESS: (Continued)

- ❖ **REQUEST from Lou Raba, Director of Athletics at Gateway Regional High School, to use the Baseball Field at Park Avenue**  
(Councilman Murtaugh stated he would contact both Mr. Raba and the Little League regarding Gateway's use of the field.)

A motion to approve the request was made by Councilman Mailley and seconded by Councilman Sims. *Motion was unanimously approved by voice vote.*

- ❖ **REQUEST from Deptford Township K-9 Unit for donation of any unused K-9 vehicle equipment (e.g. heat sensor/door poppers, aluminum inserts, etc.)**

A motion to allow Chief Whinna, at his discretion, to donate unused K-9 equipment was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion was unanimously approved by voice vote.*

### MONEY COLLECTED BY THE CLERK (MONTH OF FEBRUARY)

Police Reports	\$93.48
Rent	\$1,125.00
Death Certificates	\$570.00
Marriage Licenses	\$56.00
Certified Marriage	\$20.00
Cat Licenses	\$65.00
200 Ft. list	10.00
<b>TOTAL</b>	<b>\$1,939.48</b>

### BILLS & VOUCHERS:

The Clerk advised that the List of Bills was posted in the Hallway.

A motion to dispense with reading of the bills was made by Councilman Mailley and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

## *Meeting Minutes*

### COMMUNICATIONS

- ❖ Letter from JIF regarding the 2014 Safety Incentive Program Award
- ❖ Certificate of Excellence to Westville's Water Lab from the Environmental Resources Association (ERA)
- ❖ Letter from the Superior Court of New Jersey regarding approval of Westville's Municipal Court 2015 Proposed Budget
- ❖ Letter from Safeguard Properties addressing the regulation of vacant/abandoned properties in foreclosure
- ❖ Resolution from the Gloucester County Utilities Authority adopting an Annual Budget for the fiscal year beginning November 1, 2014
- ❖ Resolution from the Gloucester County Utilities Authority establishing a 2015 rate schedule
- ❖ Gloucester County Utilities Authority Audit Report for Year Ended October 31, 2104
- ❖ Gloucester County Utilities Authority 2015 Estimated Usage
- ❖ Letter from Federici & Akin regarding FY 2013 Municipal Aid for the Resurfacing & Safety Improvements to River Drive project
- ❖ Letter to Timothy Scaffidi from Federici & Akin regarding the Review of Maintenance Bond & Close Out documents for the River Drive project
- ❖ Letter from FlowTech regarding the GCUA Service Report
- ❖ Information from New Jersey Tree Recovery Campaign Partners regarding Free Tree Seedlings (Administrator Bittner advised he contacted the Environmental Commission who agreed to partner with the Borough for this project. Administrator Bittner confirmed the Environmental Commission will begin to distribute 250 trees on April 18<sup>th</sup> at the opening of their garden at Thomas West Park and on Arbor Day, April 26<sup>th</sup>, at the Parkview School and any trees left will be distributed on April 28<sup>th</sup> in the parking lot of 165 Broadway)
- ❖ Thank you card from the Natoli family

### PUBLIC PORTION:

- ❖ Kevin Pitzello, 261 North Middlesex Court in West Deptford, stated he owns property at 21 Harvard Avenue and the house next door (17 Harvard Avenue) is in disrepair with about a 6 ft. hole in the roof along with gutters that are falling down and he's looking for help from the Borough to notify the property owners. Administrator Bittner advised he received a letter from the County notifying the Borough that the County will be partnering with a vendor who will assist Municipalities in identifying vacant properties and notifying owners. Mr. Bittner also advised he will ask Housing Officer Morina to visit the house to see if there is anything they can do with the property under the Safe Guard program.
- ❖ Brian Weiley, 235 Edgewater Avenue asked if there is anything planned for additional parking at the Parkview School. Discussion took place regarding parking laws currently in place, along with a suggestion that Mr. Weiley attend a school board meeting to further discussion this issue.
- ❖ Joyce Lovell, 328 Summit Avenue, discussed her personal experience parking near the school.

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### COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- ❖ Public Works Manager Domico stated she will meet with Steve Berezna of the USDA to discuss the old USDA project and her plans to tell him about the water main project.
- ❖ Public Works Manager Domico also asked if it would be okay to post the brochures for the Tom McAdams 5K run.
- ❖ Public Works Manager Domico advised Tim Leahy won another award from JIF for his hydration program.
- ❖ Public Works Manager Domico advised the Recycling market has “tanked”, due to the drop in oil prices and where the Borough was receiving money from companies the Borough is now required to pay and that the yearly cost could be approximately \$15,000.
- ❖ Municipal Clerk/Tax Collector Helder reminded council of the April 13<sup>th</sup> Tax Sale.
- ❖ Councilman Murtaugh advised the County is working on an Emergency Management Evacuation Plan specific to Bachman crude.
- ❖ Councilman Murtaugh asked if anyone was interested in running a Summer Rec program at a cost to the Borough.
- ❖ Councilman Murtaugh advised, as a result of the National Park decision, he met with the Chief and Lieutenant regarding the direction of the Department.
- ❖ Mayor Welsh acknowledge the Police Officers in the audience and commented on the National Park Police contract.
- ❖ MUNICIPAL CLERK HELDER READ EXECUTIVE RESOLUTION NO. 50-2015 ~ AUTHORIZING AN EXECUTIVE SESSION TO DISCUSS CONTRACTUAL MATTERS IN THE POLICE DEPARTMENT, CONTRACTUAL MATTERS IN THE MUNICIPAL COURT AND PERSONNEL MATTERS IN THE ADMINISTRATIVE OFFICE

A motion to approve Resolution No. 50-2015 was made by Councilman Sims and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

*[Time In: 7:47 p.m. Time Out: (9:05 p.m.)]*

- ❖ RESOLUTION NO. 51-2015 ~ AUTHORIZING THE APPOINTMENT OF NICOLE MURTAUGH TO THE POSITION OF TAX CLERK, EFFECTIVE WEDNESDAY, MARCH 18, 2015

A motion to approve Resolution No. 51-2015 was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously by majority roll call vote with Councilman Murtaugh recusing.*

## *Meeting Minutes*

**A motion to adjourn the meeting was made by Councilman Murtaugh and seconded by Councilman Sims. Motion unanimously approved by voice vote.**

*The meeting was adjourned at 9:06 p.m.*

*Respectively Submitted,*

*Christine A. Helder  
CMC/Municipal Clerk*

**Next meeting scheduled for April 20, 2015 @ 7:00 p.m.**