

BOROUGH OF WESTVILLE
Regular Council Meeting
165 Broadway, Westville, NJ 08093
Monday January 20, 2014 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. The Clerk read the public notice and roll call was taken, with the following persons in attendance:

ROLL CALL:

Present: Mayor Welsh, Council President Ledrich, Council Member s Moan, Murtaugh, Packer, Rebel and Sims

Also Present: Municipal Clerk/Tax Collector Christine A. Helder, Public Works Manager Donna Domico, Police Chief William Whinna, Engineer Jon Bryson and Solicitor Timothy Scaffidi

Absent: Administrator William J. Bittner, Jr.

The meeting minutes from the December 30, 2013, January 6, 2014 (Reorganization) and the Special Meeting held on January 13, 2014 were approved by a voice vote, on a motion made by Councilman Rebel and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

REPORTS OF THE COMMITTEES FOR SEPTEMBER

A motion to approve the reports, as submitted, was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: An audience member asked about the posting of bills and Municipal Clerk Helder advised CFO Bruno was currently working on them and would be posted shortly.

OLD BUSINESS: Nothing to report.

NEW BUSINESS:

Introduction of

- ❖ **ORDINANCE NO. 1-2014 ~ AN ORDINANCE AMENDING CHAPTER 7, SECTION 4, REMOVAL FROM OFFICE, OF THE CODE OF THE BOROUGH OF WESTVILLE**

Motion to introduce Ordinance No. 1-2014 was made by Councilman Packer and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ RESOLUTION NO. 35-2014 ~ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014 THROUGH JUNE 2019 AND SUBMISSION OF A STRATEGIC PLAN

Councilman Rebel asked what the money was typically used for and Chief Whinna responded that many DARE programs are supported by the grant as well as other school activities.

Motion to approve Resolution No. 35-2014 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 36-2014 ~ AMENDING RESOLUTION NO. 26-2014 ~ APPOINTING OFFICIALS FOR THE CALENDAR YEAR 2014

Motion to approve Resolution No. 36-2014 was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 37-2014 ~ IN SUPPORT OF NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR ROUTE 47 & ROUTE 130 DRAINAGE & BIG TIMBER CREEK BRIDGE RECONSTRUCTION PLAN

A brief discussion took place on the project.

Motion to approve Resolution No. 37-2014 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 38-2014 ~ AUTHORIZING THE WATER CLERK TO CREDIT MULTIPLE WATER ACCOUNTS DUE TO METER READING ERRORS

<u>ACCOUNT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
367	Dolores Achilles	21 Delsea Drive	\$ 244.85
1935	Margie McIntosh	218 Windsor Lane	\$ 321.16
1596	Danna Colanero	22 Burr Avenue	\$ 13.30
406	Andrew Masterson	25 Pine Street	\$ 60.12

Motion to approve Resolution No. 38-2014 was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 39-2014 ~ CREDITING SEWER ACCOUNT NO. 367, 21 DELSEA DRIVE, DUE TO SEWER GALLONAGE METER READING ERROR

Motion to approve Resolution No. 39-2014 was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote*

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ **2014 USED CAR LICENSE APPROVAL** for Broadway Auto Sales, 137 Broadway (Joseph S. Rizzari), Aces Auto Sales, 130 Gateway Boulevard (Stephen Caruso)

A motion to approve the Used Car Licenses was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

- ❖ **2014 TAXI CAB DRIVERS LICENSE** request for Marie Finocchiaro, Heny Funk and Harry Tomlin, Jr.

A motion to approve the Taxi Cab Drivers Licenses was made by Council President Ledrich and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ **2014 TAXI CAB LICENSE** request for "Come-N-Get-Cha" Taxi service.

A motion to approve the Taxi Cab License was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **REQUEST** from Public Works employee, Steven M. Finger, to waive medical insurance offered by the Borough and to receive reimbursement.

A motion to approve was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ **REQUEST** from Public Works employee, Matthew Cox, to take an 8 to 12 week leave of absence due to a medical procedure.

A brief discussion took place regarding the whether the problem was work related and unpaid medical leave.

A motion to approve was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **REQUEST** from Gloucester Catholic to use the back Soccer field for Girls Lacrosse starting March 1st through June 15th on Saturdays from 9 am to noon, Sundays from noon to 2 pm and Monday through Friday from 3 pm to 6:30 p.m.

A motion to approve was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ **REQUEST** from Matt Galbraith of the Westville Warriors Adult Baseball Club to use the Park Avenue baseball field on Sunday mornings beginning April and ending in August.

Meeting Minutes

A motion to approve was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ REQUEST from Brooklawn Junior Baseball League to use the Park Avenue baseball field on Tuesdays and Thursdays beginning April and ending in August.

A motion to approve was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ REQUEST from The Bible Church of Westville to hold their annual Sun Rise Service on Sunday, April 20, 2014 at Thomas West Park.

A motion to approve was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

COMMUNICATIONS:

- ❖ Letter of Congratulations to Councilwoman Donna Moan & Councilman William Packer, from Senator Robert Menendez
- ❖ Letter from Pam Wolcott, National Park School Nurse to the Police Department regarding gifts to children on the Holiday Giving Tree
- ❖ Letter from Paul Forlenza, Deputy Executive Director of JIF, regarding the 2013 State of the Fund Report

MONEY COLLECTED BY THE CLERK:

	DECEMBER	2013 YEAR TO DATE
Police Reports	\$114.90	\$1386.28
Rent	\$1,125.00	\$13,500.00
Notary	\$2.50	\$5.00
Death Certificates	\$400.00	\$4730.00
Marriage Licenses	\$84.00	\$850.00
Certified Marriage		\$455.00
Civil Union		\$28.00
Street Permits		\$200.00
Firearms Permits	\$67.00	\$254.45
Liquor Licenses		\$15,051.00
Amusement Licenses		\$1240.00
Used Cars Licenses	\$500.00	\$1450.00
Taxi Cab Licenses	\$59.00	\$59.00
Peddlers Permits		\$30.00
OPRA		\$.20
200 Ft. List		\$40.00
Cat Licenses		\$30.00
TOTALS	\$2,354.90	\$39,308.93

Meeting Minutes

BILLS & VOUCHERS:

The Clerk advised that the List of Bills were not posted but were available if anyone wanted to view them

A motion to dispense with reading of the bills was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Councilman Rebel and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

Train Issues - Nothing new to discuss

Flooding Issues - Nothing new to discuss

PUBLIC COMMENT: (Time Limit 5 minutes)

- ❖ Roger Jones, 13 Cedar Avenue advised he volunteered to be Chair Person of the Town Watch Committee. Chief Whinna provided comments and advised Officer Rice, the program coordinator, was no longer with the Police Department. A brief discussion took place on previous Town Watch meetings and gaining access to the building as well as council members attending the meetings. Council President Ledrich advised he would try to attend the meetings and Mayor Welsh stated he hoped the Town Watch Committee would see much more interaction with both Council and the Police Department.
- ❖ Cass Brown of 263 Elm Street asked why information was not put in the South Jersey Times Crime Log and Chief Whinna advised there have been reports on both Westville and National Park
- ❖ Joyce Lovell, 328 Summit Avenue (Ms. Lovell's comments were inaudible, however based on the Mayor's comments it appears Ms. Lovell asked about Ordinance No. 1-2014.)
- ❖ Another individual spoke from the audience but his/her comments were inaudible. (Based on Mayor Welsh's response, it appears the question was about Resolution No. 37-2014.)
- ❖ Joyce Lovell, 328 Summit Avenue (Ms. Lovell's comments were inaudible.)

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- ❖ Chief Whinna discussed the Police Department's move to 167 Broadway. (Most of Chief Whinna's comments were inaudible.)
- ❖ Council President Ledrich advised the first Department Head meeting of the year went great. Council President Ledrich commented on some of the streets that "ice up" due to poor drainage and the solution to the problem would be storm drains but funding is an issue. (Public Works Manager Domico's comments were inaudible.)

Meeting Minutes

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (Continued)

- ❖ Municipal Clerk Helder commented there were some issues with the phone lines that were being addressed.
- ❖ Councilman Packer advised on February 22nd, the 100th Anniversary Celebrations Committee would be holding a Beef and Beer social at the American Legion Hall in Brooklawn. Councilman Packer confirmed ticket prices are \$25/person and \$40/couple and includes food, drink and music and that the proceeds will go towards the week-long celebration that includes a parade with high school and string bands and a fireworks demonstration.
- ❖ Councilman Packer added the Borough's water mains are in bad condition and he suggested that when the Borough plans to redo a street replacement of the water main and storm sewer in that area be considered.
- ❖ Councilman Sims asked if there were any plans on addressing the lighting issue in the parking lot at 165 Broadway. Councilman Murtaugh commented George Baker is in the process of finding the lighting circuits that were disconnected when the building was refurbished to get some lighting in the parking lot. Additionally, Councilman Murtaugh explained a gas main needs to be run and when that work is completed the plan is to install gas lanterns. A brief discussion took place about the lighting in the parking lot.
- ❖ Public Works Manager Domico's comments were inaudible.

Municipal Clerk Helder read Executive Resolution No. 40-2014

- ❖ RESOLUTION NO. 40-2014 ~ EXECUTIVE RESOLUTION to discuss employment matters in the Public Works Department and Contract Negotiations with Construction and Housing Officials

Motion to approve Resolution No. 40-2014 was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

Time In: 7:42 p.m.

Time Out: 8:33 p.m.

- ❖ Authorizing Public Works Manager Domico to post for a full-time Laborer I position, interview candidates for the position and offer the position to a qualified candidate.

Motion to approve Public Works Manager Domico filling a Laborer I position was made by Councilman Sims and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ RESOLUTION NO. 41-2014 ~ AUTHORIZING INTERLOCAL AGREEMENT FOR CONSTRUCTION OFFICIALS WITH THE CITY OF WOODBURY

Councilman Murtaugh suggested to Mayor Welsh that when he meets with the Woodbury Officials he try to negotiate the effective date to January 1, 2014

Meeting Minutes

Motion to approve Resolution No. 41-2014 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (Continued)

Mayor Welsh stated that based on Solicitor Scaffidi's recommendation, the word "Plan" be replaced with "Project" in Resolution No. 37-2014.

Motion to amend Resolution No. 37-2014 was made by Councilwoman Moan and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

Motion to adjourn the meeting made by Councilman Murtaugh and seconded by Councilman Packer.

MEETING ADJOURNMENT at 8:39 p.m.

Respectively Submitted,

Christine A. Helder
CMC/Municipal Clerk

*Next meeting scheduled for February 17, 2014 @ 7:00 p.m.
www.westville-nj.com*

Meeting Minutes

January 20, 2014
12:13 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 1

Range of Checking Accts: CURRENT - 1ST to CURRENT - 1ST Range of Check Dates: 01/01/14 to 01/20/14
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22690	01/09/14	MAI02 PAUL MAILLEY	485.00		4856
22691	01/13/14	AME05 SOUTHERN NJ EMP. BENEFITS FUND	38,156.30		4857
22692	01/13/14	FOR01 FORD MOTOR CREDIT COMPANY-MUNI	926.49		4857
22693	01/13/14	GAT01 GATEWAY BOARD OF EDUCATION	202,595.00		4857
22694	01/13/14	MET01 MET LIFE	1,874.43		4857
22695	01/13/14	WES05 WESTVILLE BOARD OF EDUCATION	229,786.75		4857
22696	01/13/14	WES10 WESTVILLE FIRE DISTRICT NO. 1	27,805.01		4857
22697	01/17/14		0.00	01/17/14 VOID	0
22698	01/20/14	AFF01 AFFORDABLE HEATING&COOL. INC.	234.00		4858
22699	01/20/14	AME13 AMERICAN DUPLICATING PROD.,INC	195.28		4858
22700	01/20/14	AUT05 AUTO ZONE, INC	21.38		4858
22701	01/20/14	BAC02 BACH ASSOCIATES, P.C.	810.00		4858
22702	01/20/14	BEL04 BELLIA & SONS, INC.	274.16		4858
22703	01/20/14	BEL05 BELLMAWR TRUCK REPAIR CO., INC	5,158.63		4858
22704	01/20/14	CAR04 CARR'S HARDWARE, INC.	225.64		4858
22705	01/20/14	CHO01 CHOICE MARKETING INC.	411.20		4858
22706	01/20/14	COM11 COMCAST CABLE	495.99		4858
22707	01/20/14	CRI01 COLLEEN CRISTINZIO	50.00		4858
22708	01/20/14	CRY01 CRYSTAL SPRINGS	43.04		4858
22709	01/20/14	DAV04 KUNCAS ENTERPRISES, INC.	252.75		4858
22710	01/20/14	DED01 LINDA A. DEDRICK	125.00		4858
22711	01/20/14	DEH01 H. A. DEHART & SONS, INC.	395.62		4858
22712	01/20/14	EDM01 EDMUNDS & ASSOCIATES, INC.	960.00		4858
22713	01/20/14	FED03 FEDERICI & AKIN PA	964.75		4858
22714	01/20/14	FIO02 CHARLES A. FIORE, ESQ.	1,041.66		4858
22715	01/20/14	GAL01 GALL'S INCORPORATED	75.00		4858
22716	01/20/14	GAR01 GARAGE EQUIP. SALES & SERVICE	150.00		4858
22717	01/20/14	GLO05 GLO. CO. POLICE CHIEFS ASSN.	500.00		4858
22718	01/20/14	GLO14 GLO. CO. UTILITIES AUTHORITY	26,702.79		4858
22719	01/20/14	GOO03 GOODYEAR AUTO SERVICE CENTER	748.44		4858
22720	01/20/14	HEL03 CHRISTINE HELDER, PETTY CASH	500.00		4858
22721	01/20/14	LAW01 LAWREN SUPPLY COMPANY, INC	1,420.00		4858
22722	01/20/14	MAR18 MARLIN BUSINESS BANK	842.25		4858
22723	01/20/14	MAS02 W.B. MASON CO., INC	24.99		4858
22724	01/20/14	MGL01 MGL PRINTING SOLUTIONS, INC.	447.50		4858
22725	01/20/14	MIK01 MIKE'S SERVICE	938.25		4858
22726	01/20/14	MUN08 MUN CLERK'S ASSN OF NJ, INC.	175.00		4858
22727	01/20/14	MUN10 MUN. CLERK ASSOC OF GLOUC. CTY	300.00		4858
22728	01/20/14	NJP03 NEW JERSEY PLANNING OFFICIALS	220.00		4858
22729	01/20/14	NJS03 NJ LEAGUE OF MUNICIPALITIES	459.00		4858
22730	01/20/14	PAR02 PARA-PLUS TRANSLATIONS, INC.	166.16		4858
22731	01/20/14	PAY01 PAYCHEX LOC #26	1,132.03		4858
22732	01/20/14	PAY02 PAYROLLFORMS.COM	55.00		4858
22733	01/20/14	PED01 PEDRONI FUEL COMPANY, INC.	8,727.28		4858
22734	01/20/14	PUB02 PUBLIC SERVICE ELECTRIC & GAS	8,737.34		4858
22735	01/20/14	RIL01 Rileighs Outdoor Decor	4,000.00		4858
22736	01/20/14	RRT01 R&R TIRE, LLC	180.25		4858
22737	01/20/14	SCA01 TIMOTHY D. SCAFFIDI, ESQ	1,780.82		4858
22738	01/20/14	SER02 SERVICE TIRE TRUCK CENTERS,INC	630.00		4858

Meeting Minutes

January 20, 2014
12:13 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 2

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22739	01/20/14	SILO5 MICHAEL J. SILVANO,LLC -	250.00		4858
22740	01/20/14	SMI07 SMITH BROS. ORCHARDS, INC.	464.75		4858
22741	01/20/14	STA13 STAPLES BUSINESS ADVANTAGE	904.06		4858
22742	01/20/14	STA22 STAPLES CREDIT PLAN	52.77		4858
22743	01/20/14	TAX02 TAX COLL & TREAS ASSN OF N.J.	200.00		4858
22744	01/20/14	TDB02 TD BANK, NATIONAL ASSOCIATION	1,050.00		4858
22745	01/20/14	TRU02 TRUCK SVC PARTS WAREHSE-PARDOS	207.85		4858
22746	01/20/14	USB02 US BANK NAT ASSOC - NJEIT	10,115.14		4858
22747	01/20/14	VER03 VERIZON	39.95		4858
22748	01/20/14	VER07 VERIZON WIRELESS	1,273.11		4858
22749	01/20/14	VIR02 Virtua At work Washington Twp	268.40		4858
22750	01/20/14	WEL05 Russel W. Welsh	534.98		4858
22751	01/20/14	WES24 WESTVILLE WATER DEPARTMENT	504.33		4858
22752	01/20/14	WHE01 WHEELABRATOR GLOUCESTER CO. LP	13,323.20		4858
22753	01/20/14	WOR02 WORK 'N GEAR	601.89		4858
22754	01/20/14	CUS02 Custom Climate Inc.	1,485.00		4863
Checking Account Totals					
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Meeting Minutes

January 20, 2014
12:13 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 3

Fund Description	Fund	Budget Total	Revenue Total	G/L Total
CURRENT FUND	3-01	70,670.36	0.00	0.00
CURRENT FUND	4-01	532,805.25	0.00	0.00
Total of All Funds:		603,475.61	0.00	0.00

Meeting Minutes

January 20, 2014
12:25 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 1

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8261	01/13/14	AME05 SOUTHERN NJ EMP. BENEFITS FUND	16,352.70		4855
8262	01/13/14	HAR08 THE HARTFORD-PRIORITY ACCOUNTS	89.76		4855
8263	01/13/14	MET01 MET LIFE	803.33		4855
8264	01/20/14	AUT05 AUTO ZONE, INC	65.28		4864
8265	01/20/14	CAR04 CARR'S HARDWARE, INC.	47.59		4864
8266	01/20/14	COY01 GEORGE S. COYNE CHEMICAL, INC	2,303.28		4864
8267	01/20/14	CRY01 CRYSTAL SPRINGS	30.52		4864
8268	01/20/14	CUS01 CUSTOM ENVIRONMENTAL TECH., INC	1,140.00		4864
8269	01/20/14	HAC01 HACH COMPANY	291.22		4864
8270	01/20/14	KEN01 KENNEDY CULVERT & SUPPLY CO.	1,332.64		4864
8271	01/20/14	MIK01 MIKE'S SERVICE	75.80		4864
8272	01/20/14	NJE03 N.J. E-Z PASS	100.00		4864
8273	01/20/14	NJW02 NEW JERSEY WATER ASSOCIATION	365.00		4864
8274	01/20/14	ONE01 ONE CALL CONCEPTS, INC.	26.66		4864
8275	01/20/14	PUB02 PUBLIC SERVICE ELECTRIC & GAS	6,688.95		4864
8276	01/20/14	SER02 SERVICE TIRE TRUCK CENTERS, INC	711.96		4864
8277	01/20/14	SIE01 SIEMENS WATER TECHNOLOGIES, LLC	518.00		4864
8278	01/20/14	STA04 STATE OF NEW JERSEY-WATER TAX	414.03		4864
8279	01/20/14	TRE01 TREASURER - STATE OF N.J.	4,485.00		4864
8280	01/20/14	USB02 US BANK NAT ASSOC - NJEIT	22,084.78		4864
8281	01/20/14	WAT03 WATER WORKS SUPPLY CO., INC	2,481.74		4864

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Meeting Minutes

January 20, 2014
12:08 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 1

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1472	01/20/14		0.00	01/20/14 VOID	0
1473	01/20/14	STR04 Straga Brothers, Inc.	44,536.47		4862
1474	01/20/14	DOL01 Dolan Mechanical, Inc.	5,847.94		4861
1475	01/20/14	JWS01 J.W.Scott Service Station Equi	4,590.00		4861
1476	01/20/14	DIT01 DITSCHMAN/FLEMINGTON FORD LINC	29,768.00		4861
1477	01/20/14	AIR01 Air Control Technology, Inc.	5,945.95		4861
1478	01/20/14		0.00	01/20/14 VOID	0
1479	01/20/14	TYR02 TYREE HOLDING CORPORATION	7,821.35		4861

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
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Checks:	6	2	98,509.71	0.00
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Total:	6	2	98,509.71	0.00

Meeting Minutes

January 20, 2014
11:38 AM

BOROUGH OF WESTVILLE
Check Register By Check Id

Page No: 1

Range of Checking Accts: ESCROW 1ST COL to ESCROW 1ST COL *Range of Check Ids: 320 to 320
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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
320	01/20/14	TH001 GARY D. THOMPSON	715.00		4859

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	715.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>715.00</u>	<u>0.00</u>
