

BOROUGH OF WESTVILLE  
Regular Council Meeting  
165 Broadway  
August 18, 2014 ~ 7:00 p.m.  
*Meeting Minutes*

Council President Ledrich called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Council President Ledrich advised those in attendance that if anyone would like to speak during the meeting, to come up to the microphone

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

*Present:* Council President Michael O. Ledrich, Council Members: Donna Moan, Charles Murtaugh, William C. Packer, III, William Rebel and Fritz Sims

*Also Present:* Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector Christine A. Helder, Public Works Manager Donna Domico, Engineer Jon Bryson and Solicitor Timothy [Scaffidi](#)

*Absent:* Mayor Russell W. Welsh, Jr.

Motion to approve the July 21, 2014 meeting minutes was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion was approved by unanimous voice vote.*

**REPORTS OF THE COMMITTEES FOR JULY**

A motion to approve the reports, as submitted, was made by Councilman Sims and seconded by Councilman ~~Packer~~-Packer. *Motion was unanimously approved by voice vote.*

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

A motion to open this portion of the meeting to the public made by Councilman Packer and seconded by Councilman Murtaugh. Hearing no comments from the Audience, a motion to close this portion of the meeting to the public made by Councilman Murtaugh and seconded by Councilman Sims. *Motion was unanimously approved by voice vote.*

**OLD BUSINESS:** Flooding & Train Issues

Administrator Bittner advised nothing new to report on these issues other than there is an Ordinance on the Agenda to approve the Redevelopment Plan.

**NEW BUSINESS:**

- ❖ INTRODUCTION OF ORDINANCE NO. 7 ~ "APPROVING THE BOROUGH OF WESTVILLE PARK AVENUE REDEVELOPMENT PLAN"-(IN TITLE ONLY)

Motion to Introduce Ordinance No. 7-2014, in Title only, was made by Councilman Packer and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ Letter of Resignation from Public Works Foreman Christopher Murphy, effective August 19, 2014

Motion to accept the letter of resignation was made by Councilman Murtaugh and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

- ❖ Request from Westville Power Boat Association for a Special Event permit to be held at 701 Edgewater Avenue on September 19, 2014

Motion to approve was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

**CONSENT AGENDA FOR THE FOLLOWING ITEMS:**

- ❖ RESOLUTION NO. 110-2014 ~ AUTHORIZING THE APPOINTMENT OF PENNY CIPOLONE TO THE LIBRARY BOARD OF TRUSTEES
- ❖ RESOLUTION NO. 111-2014 ~ REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S. 40A:4087 - \$2000 CLICK IT, TICKET IT, POLICE DEPARTMENT
- ❖ RESOLUTION NO. 112-2014 ~ REFUNDING TAX CREDIT/OVERPAYMENT OF BLOCK 99999, LOT 1, ASSESSED TO TANSCONTINENTIAL GAS PIPE CORPORATION DUE TO A REDUCTON IN ASSESSED VALUE
- ❖ RESOLUTION NO. 113-2014 ~ AUTHORIZING THE PLACEMENT OF PROPERTY MAINTENANCE LIENS

<u>Block/Lot</u>	<u>Address</u>	<u>Amount</u>
4/3	442 River Drive	\$119.16
36/9	123 Maple Avenue	\$302.48
57/10	237 Delsea Drive	\$119.16
69/3	138 Stanley Avenue	\$238.32
74/9	38 Oak Avenue	\$119.16
74/12	29 Spruce Avenue	\$119.16
79/16	153 Locust Avenue	\$119.16
81/2	104 Locust Avenue	\$119.16
82/3.01	36 East Olive Street	\$119.16

Council President Ledrich asked for additional clarification on Resolution No. 112-2014. Administrator Bittner advised this was an automatic appeal and that the County Assessor's office revalued the property due to depreciation of the pipeline. Administrator Bittner commented the Borough was not notified of the decision and when the Assessor's office was contacted he was informed this was a "done deal" and further stated he did not know what

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recourse the Borough has at this point. Administrator Bittner asked Council to request someone from the County Assessor's office come to a meeting to explain the process in NEW BUSINESS: (Continued)

revaluing properties. Further discussion took place on this issue and reimbursing the overpayment.

Motion to invite a member from the Gloucester County Assessor's Office to the September 15, 2014 council meeting made by Councilman Packer and seconded by Councilwoman. *Motion unanimously approved by voice vote.*

Motion to approve the Consent Agenda made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

### MONEY COLLECTED BY CLERK

	<u>JULY</u>	<u>Year-To-Date</u>
Police Reports	\$ 52.83	\$921.09
Rent	\$575.00	\$7325.00
Notary	\$2.50	\$15.00
Death Certificates	\$315.00	\$2130.00
Marriage Licenses	\$112.00	\$560.00
Certified Marriage	\$30.00	\$150.00
Amusement Licenses		\$560.00
Used Cars Licenses		\$250.00
Liquor Licenses		\$12,168.00
Peddler Permits	\$75.00	\$125.00
Peddler Badges		\$20.00
Cat Licenses		\$50.00
Street Opening Permit		\$80.00
<u>200 Foot Notification List</u>	<u>\$10.00</u>	<u>\$20.00</u>
TOTALS	\$1172.33	\$24,374.09

### BILLS & VOUCHERS:

The Clerk advised that the List of Bills were posted in the Hallway.

A motion to dispense with reading of the bills was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Councilman Rebel and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

### COMMUNICATIONS:

- ❖ Letter and Resolution from Gary Thompson, Land Use Board Solicitor regarding Redevelopment Plan
- ❖ ~~Letter from the Westville Lions Club regarding their 2014-2015 scheduled events~~
- ❖ Letter from the State of New Jersey, State Forestry Services regarding New Jersey Shade Tree Federation Annual Conference
- ❖ Letter from Federici & Akin regarding Resurfacing & Safety Improvements to River Drive

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- ❖ Public Notice from PSEG regarding changes in its Electric Green Programs
- ❖ Public Notice from PSE&G regarding continuing its energy efficiency economic extension program on a regulated basis

### COMMUNICATIONS: (Continued)

- ❖ Letter from Robert & Denise Mayer regarding Water/Sewer charges

Administrator Bittner commented he wrote a letter to Robert and Denise Mayer advising them that if they wish to change the status of their property they could do that after the property is inspected and the utilities capped properly and all the entrances are opened so that the property is accessible from the inside of the building. Administrator Bittner confirmed the property is classified as a 3 unit dwelling. Additional discussion took place on water gallonage usage.

- ❖ ISO Public Protection Classification report (from Councilman Murtaugh)

A discussion took place on the Borough's rating of Class 4 and how to achieve a Class 3 rating.

- ❖ Letter from District 3 Elected Officials regarding S1972/A474 regarding multi-family dwelling registration.
- ❖ Executed approved agreement by DOT for Crown Pont Road Resurfacing Project in the amount of \$180,000
- ❖ Letter from Westville Lions Club outlining the Lions Club Activities through May 2015
- ❖ Department of Transportation notice of Applications being accepted for FY 2015 State Aid Programs

PUBLIC PORTION: Meeting was opened to the public and hearing no comments, this portion of the meeting was closed to the public.

### COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Councilman Murtaugh advised he met with Jimmy Jim- Rich regarding the Elmer Wren monument at the Little League complex to identify the location of the monument which will be between the tee ball field and the outfield of the girls' softball field.
- ❖ Councilman Murtaugh discussed the 4 hour Table Top 4-exercise in which Councilman Packer and Administrator Bittner were participants. A discussion took place on the details of the exercise.

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- ❖ Councilwoman Moan provided details on the upcoming events for the Fall Festival and thanked Pep Boys for their donation of \$2000.00 to sponsor the Band. Councilwoman Moan advised ~~that~~ on September 25<sup>th</sup> anyone that goes into Charlie Brown's for lunch or dinner and mentions Westville Celebration Committee 20% of the sales will be donated toward the Committee.

Motion to approve the contract for the Fall Festival Band made by Councilman Murtaugh and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

- ❖ Councilman Packer advised there will be someone at the meeting on Thursday evening.
- ❖ Public Works Manager Domico advised the River Drive project did not start today due to equipment problems and requested a meeting with the Water, Sewer, Highway, Street Lighting & Recycling Committee.
- ❖ Engineer Bryson provided information on the River Drive project. Public Works Manager Domico advised Wheelabrator handed out information to their drivers on the project.
- ❖ Solicitor Scaffidi asked Public Works Manager Domico if anyone had contacted her about the Tower and she provided an update on the project.

Municipal Clerk Helder read Executive Resolution No. 114-2014:

- ❖ RESOLUTION NO. 114-2014 ~ EXECUTIVE RESOLUTION to discuss Personnel Issues in Administration. Meeting will reconvene

Motion to approve Resolution No. 114-2014 was made by Councilman Sims and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

*Time In: 7:40 p.m.*

*Time Out: 8:29 p.m.*

Motion to adjourn the meeting made by Councilwoman Moan and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

*MEETING ADJOURNMENT at 8:30 p.m.*

*Respectively Submitted,*

*Christine A. Helder  
CMC/Municipal Clerk*

*Next meeting scheduled for September 15, 2014*