

Meeting Minutes

The meeting was called to order by Mayor Welsh at 7:00 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk read the notice that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Colleen T. Archer, William C. Packer, III, and James A. Pennington, Jr.

Also Present: Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector Christine A. Helder, Police Chief Frederick Lederer, and Solicitor Tim Scaffidi

Absent: Councilmen Charles D. Murtaugh and William C. Rebel and Public Works Manager Donna Domico

The meeting minutes of September 14, 2011 were approved on a motion made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY. There was no public comment.

REPORTS OF THE COMMITTEES FOR AUGUST:

Celebration of Public Events William C. Rebel, Chair, Colleen T. Archer and Charles D. Murtaugh

Finance & Accounting Michael O. Ledrich, Chair, Charles D. Murtaugh, William C. Packer, III and John A. Bruno, Ex-Officio

Ordinance & Code Enforcement Charles D. Murtaugh, Chair, Colleen T. Archer and James A. Pennington, Jr.

Planning & Business Development James A. Pennington, Jr., Chair, William C. Rebel, Michael O. Ledrich and William J. Bittner, Ex-Officio

Public Buildings, Grounds, Parks & Playgrounds Charles D. Murtaugh, Chair William C. Rebel and James A. Pennington, Jr.

Safety Committee, Public Safety & Municipal Court Michael O. Ledrich, Chair, James A. Pennington, Jr., and Charles D. Murtaugh

Water, Sewer, Highway, Street Lighting & Recycling William C. Packer, III, Chair, Michael O. Ledrich and William C. Rebel

Web Site Colleen T. Archer, Chair, William C. Rebel, James A. Pennington, Jr. and William J. Bittner, Jr., Ex-Officio

Personnel Michael O. Ledrich, Chair, Charles D. Murtaugh and William C. Packer, III

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OLD BUSINESS: No Business to Report

NEW BUSINESS:

Public Hearing

- **ORDINANCE NO. 7-2011 ~ BOND ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTY AND PURCHASE OF A 4 WHEEL DRIVE POLICE VEHICLE AUTHORIZING THE ISSUANCE OF \$175,750 IN BONDS OR NOTES OF THE BOROUGH OF WESTVILLE TO FINANCE PART OF THE COST THEREOF**

A motion to open the meeting to the public was made by Councilman Packer and seconded by Councilman Pennington. No comment received from the Public. Motion to close the meeting to the public was made by Councilman Packer and seconded by Councilman Pennington

ORDINANCE NO. 7-2011 ~ BOND ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTY AND PURCHASE OF A 4 WHEEL DRIVE POLICE VEHICLE AUTHORIZING THE ISSUANCE OF \$175,750 IN BONDS OR NOTES OF THE BOROUGH OF WESTVILLE TO FINANCE PART OF THE COST THEREOF

A motion to approve Ordinance No. 7-2011 was made by Councilman Packer and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

Public Hearing

- **ORDINANCE NO. 8-2011 ~ BOND ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING THE REPAIR AND/OR REPLACEMENT OF EXISTING WATER TREATMENT FILTERS AND ELECTRICAL UPGRADES IN THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$135,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$135,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

A motion to open the meeting to the public was made by Council President Ledrich and seconded by Councilman Packer. No comment received from the Public. Motion to close the meeting to the public was made by Councilman Pennington and seconded by Councilman Packer

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NEW BUSINESS: (Continued)

Public Hearing

ORDINANCE NO. 8-2011 ~ BOND ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING THE REPAIR AND/OR REPLACEMENT OF EXISTING WATER TREATMENT FILTERS AND ELECTRICAL UPGRADES IN THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$135,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$135,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

A motion to approve Ordinance No. 8-2011 was made by Council President Ledrich and seconded by Councilman Packer. Motion unanimously approved by roll call vote

Introduction of

- **ORDINANCE NO. 9-2011 ~ AN ORDINANCE ADOPTING A CODIFICATION AND REVISION OF THE ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY; PROVIDING FOR THE MAINTENANCE OF SAID CODE; REPEALING AND SAVING FROM REPEAL CERTAIN ORDINANCES NOT INCLUDED THEREIN; ESTABLISHING A PENALTY FOR ALTERING OR TAMPERING WITH THE CODE; AND MAKING CERTAIN CHANGES IN PREVIOUSLY ADOPTED ORDINANCES**

A motion to approve Ordinance No. 9-2011 was made by Councilman Packer and seconded by Councilman Pennington. Motion unanimously approved by roll call vote.

- **RESOLUTION NO. 109-2011 ~ AUTHORIZING PLACEMENT OF PROPERTY MAINTENANCE LIENS**

<u>Address</u>	<u>Block/Lot</u>	<u>Amount</u>	
301 Delsea Drive	64,16	\$ 93.22	
831 Broadway	80,13		\$ 93.22
530 Highland Avenue	8,1	\$123.72	
148 E. Olive Street	83,7.01	\$ 86.86	
222 Chestnut Street	71,20		\$ 86.86
520 Highland Avenue	8,4	\$ 86.86	
29 Spruce Street	74,12	\$ 86.86	

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416 Summit Avenue	7,9	\$ 86.86
142 Maple Avenue	35,9	\$ 82.86

NEW BUSINESS: (Continued)

A motion to approve Resolution No. 109-2011 was made by Councilman Pennington and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

- **RESOLUTION NO. 110-2011 ~ PLACING DEMOLITION LIENS ON 18 & 22 PINE STREET.** (Allows the Borough to place a Property Lien on an unsafe structure that is detrimental to the safety, health and general welfare of the community.)

Administrator Bittner confirmed this Resolution will place a lien on 18 and 22 Pine Street and based on legal advice, the cost of the lien was split in half (a \$7,000 lien will be placed on each property). Administrator Bittner confirmed the cost of \$14,000 was already encumbered by the Borough. Administrator Bittner confirmed the Borough has not received concrete answers about clearing the debris from the Bank of America (Mortgage Company) so on September 28, 2011 Administrator Bittner sent a letter to the Bank of America stating the debris must be removed from the property no later than October 10, 2011. Further discussion took place on the funds available to pay for removal of the debris and placing liens on properties.

A motion to approve Resolution No. 110-2011 was made by Councilman Packer and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

COMMUNICATIONS:

- Letter from Timothy Scaffidi approving the contract from H.D. Supply Waterworks, Ltd. for the Water Meter and Appurtenances contract
- Thank you letters to the Police Department
- Letter from the State of NJ DEP regarding the Water Treatment Modifications and Electrical Upgrades project
- Letter from the State of NJ dated September 7, 2011 regarding Route 295 & 47/I-76 Direct Connection
- Letter from the State of NJ dated September 8, 2011 regarding Route 295 & 47/I-76 Direct Connection
- Public Notice from Deptford Township regarding amendment of its Third Round Housing Element & Fair Share Plan
- Gloucester County Utilities Authority Meeting Minutes of August 10, 2011
- Letter from the State of NJ, Department of Community Affairs regarding Redevelopment Resolutions 94-2011 and 95-2011 submitted by Leah Furey-Bruder. (Municipal Clerk Helder read the letter to Council.)

- Councilman Packer complimented Police Chief Lederer on the three Thank You

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letters received from individuals regarding the Police Department.

MONEY COLLECTED BY THE CLERK AUGUST:

Police Reports	\$ 68.65
Rent	\$1075.0 0
Cat License	\$ 15.00
Notary	\$ 2.50
Marriage License	\$ 84.00
Certified Marriage	\$20.00
TOTAL	\$1265.1 5

BILLS & VOUCHERS:

The Clerk advised that the list of bills was posted in the foyer.

A motion to dispense with reading of the bills was made by Councilwoman Archer and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order was made by Councilman Pennington and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

Councilman Packer had a concern about the invoices from the Borough Engineer associated with the Water project and asked Administrator Bittner to review the bills from the Borough Engineer for additional clarification.

A motion to allow Administrator Bittner to take further action regarding the invoices submitted by the Borough Engineer made by Council President Ledrich and seconded by Councilman Packer.

PUBLIC COMMENT:

- Joyce Lovell, 328 Summit Avenue, asked if the Borough had purchased 165 Broadway. Mayor Welsh commented “not yet” and Ms. Lovell commented that

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when the building is purchased she suggested a flag pole be installed. Administrator Bittner advised her that all Municipal Buildings are required to display the American Flag.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- Police Chief Lederer reported that Sergeant Packer was setting up a Cyber Bullying information program with the County Prosecutor's office that will be available at both the Parkview and National Park schools.
- Police Chief Lederer stated the Police Department will be working with both the Westville and National Park Town Watch Groups to help them recognize "gang" activities/behaviors.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (Continued)

- Mayor Welsh advised that there was a Library Trustee meeting on Monday night and noted that three (3) Trustees are needed for the Committee. Additionally, Mayor Welsh commented the Library staff is excited about the Borough offices relocating to 165 Broadway but a little concerned about losing Administrator Bittner's and Housing Inspector Wasson's presence. Administrator Bittner commented they will not be that far away and are aware of their concerns. Mayor Welsh stated that, even though the issue is down the road, Library Director Carotenuto, volunteered to set up and maintain a schedule for the "rec" center. Mayor Welsh commented Library Director Carotenuto received a letter from the State Library concerning returning unused funds to the Borough.
- Mayor Welsh commented on current members of the Environmental Commission.

Meeting Adjournment: 7:21 p.m.

Respectively Submitted,

Christine A. Helder
Municipal Clerk

Next Meeting Scheduled for October 12, 2011