

BOROUGH OF WESTVILLE
Regular Council Meeting
114 Crown Point Road
October 27, 2010 ~ 7:00 p.m.

MEETING MINUTES

The meeting was called to order by Mayor Welsh at 7:00 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: George K. Baker; Ronald S. Muhlbaier; Charles D. Murtaugh, and James A. Pennington, Jr.

Also Present: Administrator William J. Bittner, Jr., Clerk/Tax Collector Christine Helder, Public Works Manager Donna Domico, and Engineer Norman Rodgers

Absent: William C. Rebel, Chief Fred Lederer and Solicitor Alice

A motion to approve the Meeting Minutes of October 13, 2010 was made by Councilman Pennington and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

Public Comment on Agenda items: No comment from the Public

REPORTS OF THE COMMITTEES FOR THE MONTH OF SEPTEMBER:

Celebration of Public Events – William C. Rebel, Chair,
Ronald S. Muhlbaier and Charles D. Murtaugh

Finance & Accounting – Michael O. Ledrich, Chair
Charles D. Murtaugh, James A. Pennington, Jr., and John A. Bruno, Ex-Officio

Ordinance & Code Enforcement – Charles D. Murtaugh, Chair
James A. Pennington, Jr. and George K. Baker

Planning & Business Development – James A. Pennington, Jr., Chair
William C. Rebel, Michael O. Ledrich and William J. Bittner, Ex-Officio

Public Buildings, Grounds, Parks & Playgrounds ~ Charles D. Murtaugh, Chair
William C. Rebel and George K. Baker

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REPORTS OF THE COMMITTEES FOR THE MONTH OF SEPTEMBER: (Continued)

Public Safety Municipal Court & Personnel ~ Michael O. Ledrich, Chair
James A. Pennington, Jr., and Charles D. Murtaugh

Water, Sewer, Highway, Street Lighting & Recycling ~ George K. Baker, Chair
Ronald S. Muhlbaier and Michael O. Ledrich

Web Site ~ Ronald S. Muhlbaier, Chair
William C. Rebel, George K. Baker and William J. Bittner, Jr., Ex-Officio

Library Report ~ None Submitted
Municipal Court ~ Submitted
Environmental Commission -Submitted
Engineer's Report ~ Submitted

Councilman Murtaugh commented on the Water/Sewer report. He noticed an increase of water usage from last year and Public Works Manager Domico stated it is most likely due to the use of sump pumps.

A motion to accept Reports of the Committees, as submitted, was made by Councilman Muhlbaier and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

OLD BUSINESS:

Municipal Building Discussion ~ Mayor Welsh stated information would be discussed in an Executive Session.

NEW BUSINESS:

- ❖ **RESOLUTION No. 100-2010** ~ Amending Capital Budget for the Reconstruction of Olive Street. Administrator Bittner advised this action is necessary because it was not included in the original Capital budget.

A motion to approve Resolution No. 100-2010 was made by Councilman Murtaugh and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

Introduction of:

- ❖ BOND ORDINANCE No. 6-2010 ~ Bond Ordinance authorizing approximately 1,192 Linear feet of roadway construction on East Olive Street for the Borough of Westville, County of Gloucester appropriating the sum of \$220,000.00; therefor; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, New Jersey in the aggregate principal amount of up to \$42,750; making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing.

Engineer Rodgers confirmed the New Jersey Department of Transportation (NJDOT) approved a \$175,000 grant for the reconstruction of Olive Street and stated he will try to receive bids so that if there is any excess money, the improvements along the road will be extended.

Mayor Welsh asked if a crosswalk will be added and Engineer Rodgers stated handicap ramps will be installed, but the Borough is not permitted to include a painted crosswalk because it will change the geometry of the intersection. General discussion took place regarding sidewalks and handicap ramps. Engineer Rodgers confirmed the NJDOT will install the signage.

A motion to approve Bond Ordinance No. 6-2010 was made by Councilman Baker and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

- ❖ Football Field Lighting. Engineer Rodgers provided plans for the installation of 5 light fixtures as well as details on how the football fields would be illuminated. Engineer Rodgers confirmed the project is ready for bid and the notice could be published on November 3rd with a bid due date of December 1st and an anticipated completion date of April 2011. Council President Ledrich asked about the cost and Administrator Bittner confirmed \$175,000 has already been authorized for the project. Administrator Bittner also stated that the \$1200 a month Westville receives for the cell tower rental will help offset the cost of this project.

A Motion to authorize Engineer Rodgers to go to bid made by Councilman Murtaugh and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ **RESOLUTION No. 101-2010** ~ Supporting New Jersey Senate Bill S2345, To Provide Senior Citizens and Retirees with an Income Tax cut. *(Would exclude from gross income tax, certain amounts received as an annuity, endowment of life insurance contract for those qualified - 62 years of age, or on disability, capping exclusions at \$20,000, \$15,000 and \$10,000 respectively - seeks to provide middle-class senior citizens and retirees tax relief from Income Tax during their retirement.)*

A Motion to approve Resolution No. 101-2010 made by Councilman Muhlbaier and seconded by Councilman Baker. *Motion unanimously approved by roll call vote.*

- ❖ Letter from the Environmental Commission requesting that the Borough post a "No Fishing from Garden" sign in the Butterfly Garden in Thomas West Park. Discussion took place on the wording for the sign and Administrator Bittner suggested the sign should say something subtle to go with the Garden, e.g. *"Please be gentle with our garden, fish in another location"*. Administrator Bittner confirmed this would be a "Borough sign".

A motion to approve the installation of a sign discouraging individuals from fishing at the Butterfly Garden was made by Council President Ledrich and seconded by Councilman Pennington. *Motion unanimously passed by voice vote.*

BILLS

Clerk advised that the list of bills was posted in the Foyer.

Councilman Pennington asked about the invoice from Deptford Honda and Public Works Manager Domico advised it was for a silent generator they purchased that will be used for Public Events.

A motion to dispense with reading of the bills was made by Councilman Pennington and seconded by Councilman Murtaugh. *Motion unanimously passed by voice vote.*

A motion to pay all bills and vouchers that were in order was made by Council President Ledrich and seconded by Councilman Pennington. *Motion unanimously passed by roll call vote.*

PUBLIC COMMENT:

Bill Packer, President of the Lion's Club confirmed they will be distributing candy to students at the Parkview School on Friday, October 29, 2010 at 10 a.m.

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COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- ❖ Public Works Manager Domico asked about appointing Joe Jones to a regular full time position. Personnel Committee will meet before next meeting and report back to Council.
- ❖ Public Works Manager Domico advised there was an issue with the #5 Well and will report back to the Mayor and Council when more information is available.
- ❖ Public Works Manager Domico asked why the Sewer Jetter issue was not on the agenda and Clerk Helder confirmed that information had not yet been submitted by Solicitor Alice. Administrator Bittner stated he contacted Solicitor Alice and asked him to review the protest letter received from one of the bidders but had not yet heard from him regarding the issue. Mayor Welsh went on record to state he was not pleased with Solicitor Alice's response time on Borough matters. Public Works Manager Domico confirmed after studying all the bids, her recommendation is to go with the DeHart bid and when speaking with Solicitor Alice, he stated after reviewing all the documents, Westville has every right to go with DeHart's bid. Public Works Manager Domico confirmed the "low bidder" did not meet the specs. Administrator Bittner stated he would like the recommendations made by Solicitor Alice to Public Works Manager Domico about the bidders for the Sewer Jetter in writing. Public Works Manager Domico stated since she will not be at the next meeting (November 10), her recommendation is that DeHart's be awarded the bid for the Sewer Jetter pending approval of Solicitor Alice.
- ❖ Public Works Manager Domico informed Mayor and Council that she will stay with Pedroni on the fuel delivery because the new vendor, chosen by the County, added a \$75 per delivery charge to the invoice.
- ❖ Councilman Muhlbaier thanked Public Works Manager Domico on the good job done on the removal of the Bump Out at Broadway and Pine.
- ❖ Mayor Welsh thanked Joyce Lovell and the Environmental Commission Members and the over 100 volunteers for doing a great job on October 23 - Clean Up Day. Public Works Manager Domico stated a ton and a half of trash was collected and a third of a ton of recycling.
- ❖ RESOLUTION authorizing an Executive Session was read by the Clerk and a motion to approve the Resolution was made by Councilman Murtaugh and seconded by Councilman Baker. *Motion unanimously passed by voice vote.* RESOLUTION No. 102-2010 ~ Authorizing an Executive Session pursuant to NJSA 10:4-12, 13 to discuss a proposed Real Estate Transaction for Municipal Purchase.

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Recessed at 7:50 p.m. until 8:10 p.m.

In Executive Session at 8:11 p.m.

Out of Executive Session at 8:45 p.m.

Introduction of:

- ❖ Ordinance No. 7-2010 ~ Ordinance of the Borough of Westville, County of Gloucester, New Jersey canceling certain funded appropriation balances heretofore provided for various capital projects and re-appropriating such funded appropriated balances for other capital projects.

A motion to approve Bond Ordinance No. 7-2010 was made by Councilman Baker and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- ❖ Councilman Baker asked how many other bonds Westville had that have money sitting in them. Administrator Bittner responded there's probably a little bit of money in all of the bonds. Administrator Bittner commented he will provide financial information to Mayor and Council on the outstanding bonds and that he's looking at consolidating and permanently bonding the outstanding bonds next spring so that the Borough can be locked into a 30 year rate at 1% or whatever is the going rate.
- ❖ Councilman Baker asked if a street survey had been completed for a pumping station and Administrator Bittner advised Norm Rodgers had not yet contacted him.

Meeting Adjourned at: 9:04 p.m.

Respectively submitted,

Christine A. Helder,
Municipal Clerk

*Next meeting scheduled for Wednesday, December 8, 2010
(The meeting scheduled for Monday, November 22, 2010 has been canceled)*