

BOROUGH OF WESTVILLE
Regular Council Meeting
114 Crown Point Road
March 13, 2013 ~ 7:00 p.m.
Meeting Minutes

The meeting was called to order by Council President Ledrich at 7:00 p.m. and the Salute and Pledge of Allegiance to the Flag followed.

The Deputy Clerk read the notice that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the South Jersey Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL:

Present: Council President Michael O. Ledrich, Council Members, William C. Packer, III, William C. Rebel and Councilman Fritz Sims
Absent: Mayor Russell W. Welsh, Jr., Councilman Charles D. Murtaugh and Councilwoman Colleen Archer
Also Present: Borough Administrator and Deputy Clerk William J. Bittner, Jr., Public Works Manager Donna Domico, Chief Fred Lederer and Solicitor Timothy Scaffidi

Council President Ledrich read the Letter of Resignation submitted by Councilwoman Archer. Motion to accept Councilwoman Archer's Letter of Resignation made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

The meeting minutes of February 13, 2013 were approved on a motion made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY

❖ Al Achilles, 19 Delsea Drive, asked about the letter from the State of New Jersey, Department of Alcoholic Beverage Control regarding Plagido's Winery at Speranza. Deputy Clerk Bittner advised in the State of New Jersey wineries can lease space and sell bottles of wines at certain restaurants. Mr. Achilles asked who would be monitoring the servers to insure training and Mr. Bittner commented Mr. Achilles would have to follow up with the ABC. A brief discussion took place on the Winery issue and Deputy Clerk Bittner advised he would pass along any comments Mr. Achilles had to the ABC.

Hearing no other comments, this portion of the meeting was closed to the public.

REPORTS OF THE COMMITTEES FOR JANUARY AND FEBRUARY

Motion to accept the reports, as submitted, was made by Councilman Sims and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

Councilman Packer commented on the Water Shut Offs.

Agenda

OLD BUSINESS:

Public Hearing On:

- ❖ **ORDINANCE NO. 3-2013 ~ BOND ORDINANCE AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTIES, INCLUDING BUILDING RENOVATIONS AND INSTALLATION OF AN ELEVATOR AT 165 BROADWAY AND OTHER IMPROVEMENTS TO BOROUGH PROPERTIES AS MAY BE APPROPRIATE FOR THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER APPROPRIATING THE SUM OF \$220,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$209,500.00; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

A motion to open the meeting to the public was made by Councilman Packer and seconded by Councilman Sims. *Motion unanimously approved by voice vote.* No comment received from the Public. Motion to close the meeting to the public was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

- ❖ **ORDINANCE NO. 3-2013 ~ BOND ORDINANCE AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTIES, INCLUDING BUILDING RENOVATIONS AND INSTALLATION OF AN ELEVATOR AT 165 BROADWAY AND OTHER IMPROVEMENTS TO BOROUGH PROPERTIES AS MAY BE APPROPRIATE FOR THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER APPROPRIATING THE SUM OF \$220,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$209,500.00; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

Motion to approve Ordinance No. 3-2013 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

NEW BUSINESS:

- ❖ **SETTLEMENT AGREEMENT & RELEASE FOR WATER TANK MODIFICATION CONTRACT, NJEIT PROJECT NO. 0821991-002 FOR BECKETT ENTERPRISES AND GARRISON ENTERPRISE, INC.**

Comment: Solicitor Scaffidi provided Agreement details

Motion to approve the Agreement was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

Agenda

NEW BUSINESS: (Continued)

- ❖ **RESOLUTION NO. 43-2013 ~ OF THE BOROUGH OF WESTVILLE APPROVING CHANGE ORDER #1 FOR WATER TANK MODIFICATION TO THE BECKETT-GARRISON CONTRACT IN THE AMOUNT OF \$20,000**

Motion to approve Resolution No. 43-2013 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

Comment: Council President Ledrich advised the Finance Committee met to cut \$120,000 from the 2013 budget so that the Borough could remain under the 2% State Cap. Council President Ledrich further advised Council was provided with copies of the 2013 budget so that they can review the information for the March 27, 2013 Special Budget Meeting. A brief discussion took place on budget cuts.

- ❖ **RESOLUTION NO. 44-2013 ~ AUTHORIZING APPROPRIATION TRANSFERS**

Motion to approve Resolution No. 44-2013 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 45-2013 ~ AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO SIGN AN AGREEMENT BETWEEN THE BOROUGH OF WESTVILLE AND POLEESE TOWING & AUTO REPAIR, LLC ACCEPTING A DONATION OF ONE (1) 2005 FORD CROWN VICTORIA**

Comment: Chief Lederer provided information on the Crown Victoria and the benefits of accepting the vehicle

Motion to approve Resolution No. 45-2013 was made by Councilman Packer and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION 46-2013 ~ AUTHORIZING THE BOROUGH ADMINISTRATOR TO SIGN AN AGREEMENT FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS IN THE AMOUNT OF \$50,000 FOR REPLACEMENT OF A TRAFFIC SIGNAL TO CURRENT DEPARTMENT OF TRANSPORTATION & COUNTY SPECIFICATIONS**

Motion to approve Resolution No. 46-2013 was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION 47-2013 ~ RESCINDING RESOLUTION NO. 43-2012 PERMITTING MONTHLY INSTALLMENT PAYMENTS FOR DELINQUENT TAXES FOR BLOCK 97, LOT 8**

Motion to approve Resolution No. 47-2013 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

Agenda

NEW BUSINESS: (Continued)

- ❖ RESOLUTION NO. 48-2013 ~ RESCINDING RESOLUTION NO. 44-2012 PERMITTING MONTHLY INSTALLMENT PAYMENTS FOR DELINQUENT TAXES FOR BLOCK 97, LOT 9

Motion to approve Resolution No. 48-2013 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ RESOLUTION 49-2013 ~ AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH INTERNATIONAL FIREWORKS (*for 2013 Independence Day Celebration*)

Motion to approve Resolution No. 49-2013 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ 2013 USED CAR LICENSE APPROVAL for American Auto World, 108 Broadway (Ben Silverman) and Always Affordable Auto Sales, 800 Delsea Drive (Eric Michaels) that have been approved by the Police and Fire Departments

Motion to approve the licenses was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

- ❖ 2013 AMUSEMENT GAMES APPROVAL for Cousins Irish Pub, 212 Gateway Boulevard, (Jack Dean) that has been approved by the Police and Fire Departments

Motion to approve the license was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

- ❖ Request from Louis Raba of Gateway High School to use the Park Avenue Baseball field as a back-up for both Varsity and JV games when their field is not playable for either games or practices.

Motion to approve the request by Gateway Regional High School was made by Councilman Sims and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

- ❖ Request from Reverend Tim Gettings of the Apostles' Doctrine Church to hold a "Block Party" at Thomas West Park on Saturday, June 15, 2013. (Block party will include rides and prizes for children as well as free hamburgers and hot dogs and soda.)

Comment: Deputy Clerk Bittner expressed his concern about the insurance needed for the event. Public Works Manager also expressed her concern about the rides for the children and stated she would like to meet with Reverend Gettings to discuss his plans. It was decided that Municipal Clerk Helder would send a letter to Reverend Gettings asking for additional information about the event.

A motion to table the request until it's determined that the organization can provide the required insurance and event documentation was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

Agenda

NEW BUSINESS: (Continued)

- ❖ Request from Harold Peterson to use the fields at Klinger and Almonesson for the South Jersey Lady Bulls softball team to practice on Saturdays from 10 a.m. to 12 p.m. and Sundays from 10 a.m. to 2 p.m.

Comment: Council President Ledrich commented he understood the team was comprised of girls under the age of 16 and that the request had been approved by the Public Buildings, Grounds, Parks and Playgrounds committee.

Motion to approve Mr. Peterson's request was made by Councilman Sims and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

Comment: Council President Ledrich advised a letter was received from a League in Magnolia requesting to use the Park Avenue Field on Sundays and that it would not be approved since the field is already in use at that time. Council President Ledrich commented Councilman Murtaugh asked him to contact the gentleman to let him know the field was not available at that time.

- ❖ Request from Cousin's Irish Pub to open at 9 a.m. on St. Patrick's Day (Sunday, March 17). (Normal Sunday business hours are noon to midnight.)

Motion to approve the request was made by Councilman Sims and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

- ❖ DISCUSSION of Train issues within the Borough of Westville.

Deputy Clerk Bittner advised a meeting will be scheduled with Sunoco to discuss the train schedule within two weeks. He also advised Sunoco made a request to West Deptford's Planning Board and made an application to expand the track inside the facility by 1.5 miles of track and that Sunoco also requested it not be for a public hearing, which was granted. Deputy Clerk Bittner commented he contacted Congressman Andrews' and Senator Norcross' offices and was informed they have individuals who will be able to assist him with the train issues. Deputy Clerk Bittner advised he's received more complaints about the trains, especially that they leave the trains idling along Hazel Avenue and at least one time, trains were left idling for 14 hours. Deputy Clerk Bittner stated he may try to attend West Deptford's Planning Board Meeting so that he can bring Westville's concerns to the table.

- ❖ DISCUSSION of Flooding Issue

Deputy Clerk Bittner advised a meeting has been scheduled for March 27, 2013 with the Army Corp of Engineers to discuss the issue.

Agenda

- ❖ Request by Public Works Manager to make a presentation on "Door to Door Textile" Recycling Program.

Public Works Manager Domico discussed the program that could benefit the Borough.

COMMUNICATIONS:

- ❖ Letter of Resignation from Councilwoman Colleen Archer
- ❖ Letter from the State of New Jersey, Department of Alcoholic Beverage Control regarding Plagido's Winery at Speranza
- ❖ Gloucester County Utilities Authority (GCUA) 2012 Final Audit
- ❖ GCUA Open Channel Meter Route List
- ❖ GCUA February Calibration Report
- ❖ Letter from Gloucester County Parks and Recreation confirming Westville's "Movie in the Park" is scheduled for Friday, May 24. The movie to be shown is *Hotel Transylvania*.
- ❖ GCIA (Gloucester County Improvement Authority) Meeting Minutes - January 17, 2013
- ❖ GCUA Meeting Minutes - January 9, 2013
- ❖ Letter from Kim Barnes from the Tobacco-Free for a Healthy New Jersey organization regarding an offer of smoke-free signs
- ❖ Letter (revised 2/13/2013) from Delaware River Basin Commission regarding a Public Hearing
- ❖ Letter from TRICO JIF regarding 2012 TRICO JIF Safety Incentive Program Award of \$2,925.00 for Outstanding Performance of employees
- ❖ Letter from the Borough of Woodstown regarding Shared Services for Trash/Recycling

MONEY COLLECTED BY THE CLERK FOR FEBRUARY:

Police Reports	\$ 145.61
Rent	\$1125.00
Death Certificates	\$ 240.00
Certified Marriage	\$ 40.00
Amusement Games	\$ 410.00
Used Car License	\$ 450.00
OPRA	\$.20
Firearms Permits	\$ 16.00
200 Ft. Request	\$ 20.00
Cat License	<u>\$ 20.00</u>
<u>TOTAL</u>	<u>\$2373.11</u>

BILLS & VOUCHERS:

The Deputy Clerk advised that the List of Bills was on the table in the back of the room. A motion to dispense with reading of the bills was made by Councilman Packer and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

Agenda

A motion to adjourn the meeting was made by Councilman Packer and seconded by Councilman Rebel.

Meeting Adjourned: 8:15 p.m.

Respectively Submitted,

William J. Bittner, Jr.
Deputy Municipal Clerk