

BOROUGH OF WESTVILLE
Regular Council Meeting
114 Crown Point Road
December 29, 2010 ~8:00 p.m.

MEETING MINUTES

The meeting was called to order by Council President Ledrich at 8:00 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

Council President Ledrich asked for a Moment of Silence for the recent passing of Mayor Welsh's father.

ROLL CALL

Present: Council President Michael O. Ledrich, Council Members: George K. Baker; Ronald S. Muhlbaier; Charles D. Murtaugh, James A. Pennington, Jr., and William C. Rebel.

Also Present: Administrator William J. Bittner, Jr., and Clerk/Tax Collector Christine Helder.

Absent: Mayor Russell W. Welsh, Jr., Police Chief Fred Lederer and Public Works Manager Domico

A motion to approve the Meeting Minutes of December 8 and 22, 2010 was made by Councilman Baker and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

Joyce Lovell, 328 Summit Avenue, asked for additional clarification on the letter from Carol Cummings, Vicinage Municipal Division Manager. Council President Ledrich advised her that the correspondence was specific to the 2011 budget being approved by the Assignment Judge. Administrator Bittner added that in the Court System, the Assignment Judge must approve the budget before it's submitted to the Municipality.

Hearing no other comments from the public, a motion to close this portion to the Public was made by Councilman Baker and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

MEETING MINUTES

REPORTS OF THE COMMITTEES FOR THE MONTH OF OCTOBER & NOVEMBER:

Celebration of Public Events – William C. Rebel, Chair,
Ronald S. Muhlbaier and Charles D. Murtaugh

Finance & Accounting – Michael O. Ledrich, Chair
Charles D. Murtaugh, James A. Pennington, Jr., and John A. Bruno, Ex-Officio

Ordinance & Code Enforcement – Charles D. Murtaugh, Chair
James A. Pennington, Jr. and George K. Baker

Planning & Business Development – James A. Pennington, Jr., Chair
William C. Rebel, Michael O. Ledrich and William J. Bittner, Ex-Officio

Public Buildings, Grounds, Parks & Playgrounds ~ Charles D. Murtaugh, Chair
William C. Rebel and George K. Baker

Public Safety Municipal Court & Personnel ~ Michael O. Ledrich, Chair
James A. Pennington, Jr., and Charles D. Murtaugh

Water, Sewer, Highway, Street Lighting & Recycling ~ George K. Baker, Chair
Ronald S. Muhlbaier and Michael O. Ledrich

Web Site ~ Ronald S. Muhlbaier, Chair
William C. Rebel, George K. Baker and William J. Bittner, Jr., Ex-Officio

Environmental Commission Report ~ Submitted

Engineer's Report ~ Submitted

Library Report ~ Submitted

Municipal Court ~ Submitted

A motion to accept the Reports of the Committees was made by Councilman Baker and seconded by Councilman Pennington. Motion unanimously approved by voice vote.

OLD BUSINESS:

Municipal Building ~ nothing to report.

MEETING MINUTES

NEW BUSINESS:

Public Hearing on:

1. **ORDINANCE NO. 8-2010. ORDINANCE ESTABLISHING FEES FOR TAX COLLECTOR CALCULATIONS OF REDEMPTIONS OF CERTIFICATES AND REDEMPTION OF TAX LIENS**

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Pennington. No comment received from the Public. Motion to close the meeting to the public was made by Councilman Baker and seconded by Councilman Pennington.

ORDINANCE NO. 8-2010. Ordinance Establishing Fees for Tax Collector Calculations or Redemptions of Certificates and Redemption of Tax Liens

Motion to approve ORDINANCE NO. 8-2010 was made by Councilman Murtaugh and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

Public Hearing on:

2. **ORDINANCE NO. 9-2010. INSTALLING A FOUR-WAY STOP SIGN AT SPRUCE AND HIGH STREETS**

A motion to open the meeting to the public was made by Councilman Baker and seconded by Councilman Rebel. No comment received from the Public. Motion to close the meeting to the public was made by Councilman Rebel and seconded by Councilman Murtaugh.

ORDINANCE NO. 9-2010. Installing a Four-Way Stop Sign at Spruce and High Streets.

Motion to approve ORDINANCE NO. 9-2010 was made by Councilman Murtaugh and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

3. **RESOLUTION NO. 123-2010 ~ Authorizing Tax Exemption for (TDV) Totally Disabled Veteran (Robert Rothfuss, 112 E. Olive Street – Block 83, Lot 24.)**

Motion to approve RESOLUTION NO. 123-2010 was made by Councilman Muhlbaier and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

MEETING MINUTES

NEW BUSINESS: (Continued)

4. **RESOLUTION NO. 124-2010 ~ Crediting Exemption for Totally Disabled Veteran in 2010.**

Motion to approve RESOLUTION NO. 124-2010 was made by Councilman Murtaugh and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

5. **RESOLUTION NO. 121-2010 ~ Cancellation of Tax Overpayments or Delinquent Amounts Less than \$10.00**

Motion to approve RESOLUTION NO. 121-2010 was made by Councilman Baker and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

6. **RESOLUTION NO. 122-2010 ~ Authorizing End of Year Credits for Senior Citizens/Widows/Disability Exemption**

Motion to approve RESOLUTION NO. 122-2010 was made by Councilman Muhlbaier and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

7. **RESOLUTION NO. 125-2010 ~ Disallowances for Senior Citizen/Widow/Disability Deductions for 2009 and 2010**

Motion to approve RESOLUTION NO. 125-2010 was made by Councilman Rebel and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

8. **RESOLUTION NO. 126-2010 ~ Crediting Water Accounts due to Meter Reading Errors.**

<u>Account</u>	<u>Name</u>	<u>Address</u>	<u>Amount</u>
1983	Charles Bell	1214 Crown Point Road	\$169.96
1897	John Mason	1302 Clearbrook	\$ 16.50

Discussion took place on place on how meter reading errors occur.

Motion to approve RESOLUTION NO. 126-2010 was made by Councilman Rebel and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

MEETING MINUTES

NEW BUSINESS: (Continued)

9. RESOLUTION NO. 127-2010 ~ Crediting Water Accounts due to water being turned off.

<u>Account</u>	<u>Name</u>	<u>Address</u>	<u>Amount</u>
122	Marie Narin	416 Summit Avenue	\$ 70.00
890	Marie Narin	301 Delsea Drive	\$140.00

Explanation provided by Municipal Clerk Helder and Administrator Bittner on why the request was submitted to turn off the water. Council President Ledrich asked if the Administrative office was notified when requests to turn off water were submitted and Administrator Bittner stated "sometimes". Council President Ledrich suggested the Water Committee should make note of this procedure.

Motion to approve RESOLUTION NO. 127-2010 was made by Councilman Baker and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

10. REQUEST from Rosalie Castellanos (810 Bayer St, Deptford) for a refund for a Landlord Registration fee paid for 18 Avon Avenue.

Councilman Baker asked if Housing Inspector Wasson conducted an investigation and it was confirmed he did not. Administrator Bittner stated Ms. Castellanos now occupies the house and that the inspection was cancelled.

Motion to approve the request was made by Councilman Baker and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

11. RESOLUTION 128-2010 ~ AUTHORIZING APPROPRIATION TRANSFERS

Motion to approve RESOLUTION NO. 128-2010 was made by Councilman Muhlbaier and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

MEETING MINUTES

COMMUNICATIONS:

- ❖ Letter from Carole A. Cummings, Esq., Vicinage Municipal Division Manager
- ❖ Letter from Wheelabrator regarding the 2011 Contract Pricing
- ❖ Letter from Solicitor John Alice re: IN REM Foreclosure
- ❖ Report from the GCUA providing the 2011 Adopted Annual Budget & Rate Schedule information
- ❖ GCUA Report regarding the 2011 Annual Estimated Usage
 - Councilman Baker stated it was difficult to budget statement billings based on usage.
 - Councilman Muhlbaier stated the Borough was supposed to get weekly reports and Administrator Bittner commented the reports may be going to the Borough Engineer.
- ❖ GCUA Meeting Minutes from November 10 and 22, 2010
- ❖ GCUA Meeting Minutes from October 13, 2010
- ❖ GCIA Meeting Minutes from November 18, 2010

MONEY COLLECTED BY THE CLERK (November & December):

Marriage License	\$28.00
Rent	\$ 2000.00
Police Reports	\$327.50
Certified Marriage Certificates	\$155.00
Certified Death Certificates	\$640.00
Bingo License	\$510.00
Miscellaneous	\$5.00
TOTAL	\$3665.50

BILLS

Clerk advised that the list of bills was posted in the Foyer.

A motion to dispense with reading of the bills was made by Councilman Baker and seconded by Councilman Pennington. *Motion unanimously passed by voice vote.*

A motion to pay all bills and vouchers that were in order was made by Council President Ledrich and seconded by Councilman Rebel. *Motion unanimously passed by roll call vote.*

MEETING MINUTES

PUBLIC COMMENT: (5 minute time limit)

- ❖ Sally Martino, 426 Summit Avenue, thanked Councilman George Baker and Councilman Ronald Muhlbaier on behalf of the Westville Republican Club for all the work they did inside and outside the Borough of Westville.
- ❖ Joyce Lovell, 328 Summit Avenue, thanked the Public Works Department for all their help throughout the year and Administrator Bittner for expediting the payment for the new sign. Ms. Lovell also thanked Councilmen Baker and Muhlbaier for their service.
- ❖ Council President Ledrich thanked Ms. Lovell for her work on the Environmental Commission.
- ❖ Ginger Horn, 111 Twedell, reported they are experiencing more vandalism at the Park and asked what could be done to address the problem and noted that during the Summer when officers were patrolling the Park, the vandalism was reduced. Ms. Horn also thanked Councilmen Baker and Muhlbaier for their service on council. Ms. Lovell joined the conversation by asking about a “no loitering” Ordinance as well as the Borough’s curfew law.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- ❖ Councilman Pennington stated it was a pleasure working with Councilmen Muhlbaier and Baker and that they will be missed. Councilman Pennington said the Welsh family will be in his thoughts and prayers.
- ❖ Councilman Baker offered his sympathies to the Welsh family and commended the Public Works Department for their hard work during the recent snow storm.
- ❖ Councilman Muhlbaier offered his condolences to the Welsh family and stated since it was his last meeting, he wanted to thank the residents of Westville for giving him the opportunity to serve them and his wife for all her support. Councilman Muhlbaier also acknowledged the hard work of Donna Carrelli, Kathy Falzone and Sgt. Grady on the Westville Town Watch. Councilman Muhlbaier also thanked the Department Heads and the ladies in the office for all their help. Councilman Muhlbaier stated he has the confidence in the Mayor and Council to get through the difficult times ahead and assured everyone they could call on him if needed.
- ❖ Councilman Rebel thanked Councilman Baker for his service and honesty and Councilman Muhlbaier who was always willing to lend a hand when needed. Councilman Rebel also sent his condolences out to Mayor Welsh and his family.

MEETING MINUTES

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (Continued)

- ❖ Councilman Murtaugh echoed the comments of others regarding Councilmen Baker and Muhlbaier and also acknowledged the work of the office staff and wished everyone a safe and happy New Year.
- ❖ Administrator Bittner acknowledged the special interest both Councilmen Baker and Muhlbaier took in the town and stated they will be missed.
- ❖ Municipal Clerk Helder expressed her respect for both Councilmen Baker and Muhlbaier and wished them the best. Municipal Clerk Helder also commented that both Councilmen Baker and Muhlbaier could be counted on to ask questions if they weren't sure about certain issues.
- ❖ Council President Ledrich sent out his condolences to the Welsh family and stated both Councilmen Baker and Muhlbaier did an excellent job and are an asset to the community and wished everyone a Happy New Year.
- ❖ Clerk Helder read RESOLUTION NO. 129-2010 to go into a CLOSED EXECUTIVE SESSION at 8:37 p.m. to discuss personnel matters.

Motion to go into a Closed Executive Session made by Councilman Pennington and seconded by Councilman Baker. *The motion was unanimously approved by Voice Vote.*

Time In: 8:37 p.m.

Time Out: 9:05 p.m.

- ❖ RESOLUTION NO. 130-2010 ~ Approving the Retirement of Lt. John Stevenson, effective, December 31st, 2010.

Motion to approve RESOLUTION NO. 130-2010 was made by Councilman Baker and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

MEETING MINUTES

Meeting Adjournment: 9:08 pm

Respectively Submitted,

*Christine A. Helder
Municipal Clerk*

**Next Meeting
Reorganization
Sunday, January 2, 2011 at noon**

MEETING MINUTES

12/29/10
14:11:54

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 1

Range of Checking Accts: CURRENT - 1ST to CURRENT - 1ST Range of Check Dates: 12/15/10 to 12/31/10
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	ref Number
CURRENT - 1ST	CURRENT - 1ST	COLONIAL			
19693	12/15/10	Alignment Check		VOID	
19694	12/15/10	WESTVILLE FIRE DISTRICT NO. 1	908.21		4170
19695	12/29/10	Alignment Check		VOID	
19696	12/29/10	ALL02 ALL INDUSTRIAL-SAFETY PRODUCTS	1,422.51		4175
19697	12/29/10	ARA02 ARAMARK	306.46		4175
19698	12/29/10	ATT02 AT&T MOBILITY	21.01		4175
19699	12/29/10	AZC AUTOZONE, INC.	390.48		4175
19700	12/29/10	BAR06 BARRACUDA NETWORKS, INC.	26.56		4175
19701	12/29/10	CHA02 CHARTERHOUSE PUBLISHING CO.	52.15		4175
19702	12/29/10	COM11 COMCAST CABLE	59.37		4175
19703	12/29/10	COU03 COUNTY CONSERVATION CO. LLCORP	1,675.00		4175
19704	12/29/10	CRY01 CRYSTAL SPRINGS	86.10		4175
19705	12/29/10	DEL10 De Lage Landen Public Finance	1,164.00		4175
19706	12/29/10	ECK01 THERESE D. ECKEL	85.00		4175
19707	12/29/10	EXP02 EXPERT TREE SERVICE, INC.	900.00		4175
19708	12/29/10	GAL01 GALL'S INCORPORATED	80.00		4175
19709	12/29/10	GLO11 GLO. CO. IMPROVEMENT AUTHORITY	3,381.74		4175
19710	12/29/10	GLO14 GLO. CO. UTILITIES AUTHORITY	23,990.15		4175
19711	12/29/10	HEL01 CHRISTINE A. HELDER	30.00		4175
19712	12/29/10	HEL03 CHRISTINE HELDER, PETTY CASH	319.90		4175
19713	12/29/10	HUB01 LAWRENCE L. HUBERT	543.34		4175
19714	12/29/10	LAB01 LAB SAFETY SHPPPLY, INC.	132.00		4175
19715	12/29/10	LAN09 LANGUAGE LINE	8.50		4175
19716	12/29/10	LAM03 LAWYERS DIARY AND MANUAL	86.00		4175
19717	12/29/10	LAW04 LAWN MEDIC	1,500.00		4175
19718	12/29/10	LOW01 LOWE'S BUSINESS ACCOUNT	241.48		4175
19719	12/29/10	MAS02 W.B. MASON CO., INC	58.91		4175
19720	12/29/10	MIX02 MIKE'S BETTER SHOES	120.00		4175
19721	12/29/10	MOO04 MOORE WALLACE NORTH AMERICA	133.16		4175
19722	12/29/10	NIC01 NICOTRA'S AUTO SERVICE	109.00		4175
19723	12/29/10	NJL01 NEW JERSEY LAW JOURNAL	155.22		4175
19724	12/29/10	NJS03 NJ LEAGUE OF MUNICIPALITIES	18.00		4175
19725	12/29/10	PAY01 PAYCHEX, INC	354.97		4175
19726	12/29/10	PED01 PEDRONI FUEL COMPANY, INC.	1,816.31		4175
19727	12/29/10	PIT04 PURCHASE POWER	1,039.98		4175
19728	12/29/10	PIT05 PITNEY-BOWES	280.00		4175
19729	12/29/10	PUB02 PUBLIC SERVICE ELECTRIC & GAS	7,972.56		4175
19730	12/29/10	ROS05 PHILIP ROSENAU CO., INC.	424.44		4175
19731	12/29/10	SER01 SERVICE STATION SERVICE, INC.	270.00		4175
19732	12/29/10	SUP04 SUPERIOR LEGAL SERVICES CORP	200.00		4175
19733	12/29/10	TDB03 TD WEALTH MANAGEMENT	950.00		4175
19734	12/29/10	TRU02 TRUCK SERVICE PARTS WAREHOUSE	69.45		4175
19735	12/29/10	UNI05 UNITED LABORATORIES	281.25		4175
19736	12/29/10	VER03 VERIZON	79.99		4175
19737	12/29/10	VER07 VERIZON WIRELESS	1,501.91		4175
19738	12/29/10	WAL01 MICHELLE R. WALLER	75.00		4175
19739	12/29/10	WES06 WESTVILLE CELEB. OF PUB. EVENT	165.00		4175
19740	12/29/10	WES10 WESTVILLE FIRE DISTRICT NO. 1	4,632.40		4175
19741	12/29/10	WES24 WESTVILLE WATER DEPARTMENT	340.79		4175

MEETING MINUTES

12/29/10
14:11:54

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
19742	12/29/10	WHE01 WHEELABRATOR GLOWCESTER CO. LP	9,386.25		4175
19743	12/29/10	W0006 CITY OF WOODBURY	31,365.87		4175
19744	12/29/10	W0002 WORK 'N GEAR	733.23		4175
19745	12/29/10	BELL4 Bellone's Nursery, Inc.	115.00		4178

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	51	2	0.00	100,058.65
Direct Deposit:	0	0	0.00	0.00
Total:	51	2	0.00	100,058.65

Report Totals	Paid	Void	Amount Void	Amount Paid
Checks:	51	2	0.00	100,058.65
Direct Deposit:	0	0	0.00	0.00
Total:	51	2	0.00	100,058.65