

**BOROUGH OF WESTVILLE**  
**Regular Council Meeting**  
**114 Crown Point Road**  
**May 26<sup>th</sup> 2010 ~ 7:00 p.m.**

**MEETING MINUTES**

The meeting was called to order by Mayor Welsh at 7:05 pm and the Salute and Pledge of Allegiance to the Flag took place.

The Deputy Clerk advised notice of this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

*Present:* Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: James A. Pennington, Jr., Ronald S. Muhlbaier and William C. Rebel.

*Absent:* George K. Baker, Christine A. Helder (Vacation), Housing Inspector Bruce Wasson (Vacation)

*Also Present:* Administrator/Deputy Clerk William J. Bittner, Jr., Frederick Lederer, Chief of Police, Donna M. Domico, CPWM, Norman Rogers, Borough Engineer.

*Public Comment on Agenda items only:*  
No comments received from the public.

**REPORTS OF THE COMMITTEES FOR THE MONTH OF APRIL:**

*Celebration of Public Events* – William C. Rebel, Chair,  
Ronald S. Muhlbaier and Charles D. Murtaugh

*Finance & Accounting* – Michael O. Ledrich, Chair  
Charles D. Murtaugh, James A. Pennington, Jr., and John A. Bruno, Ex-Officio

*Ordinance & Code Enforcement* – Charles D. Murtaugh, Chair  
James A. Pennington, Jr. and George K. Baker

*Planning & Business Development* – James A. Pennington, Jr., Chair  
William C. Rebel, Michael O. Ledrich and William J. Bittner, Ex-Officio

*Public Buildings, Grounds, Parks & Playgrounds* ~ Charles D. Murtaugh, Chair  
William C. Rebel and George K. Baker

## MEETING MINUTES

### REPORTS OF THE COMMITTEES FOR THE MONTH OF APRIL: (Continued)

*Public Safety Municipal Court & Personnel* ~ Michael O. Ledrich, Chair  
James A. Pennington, Jr., and Charles D. Murtaugh

*Water, Sewer, Highway, Street Lighting & Recycling* ~ George K. Baker, Chair  
Ronald S. Muhlbaier and Michael O. Ledrich

*Web Site* ~ Ronald S. Muhlbaier, Chair  
William C. Rebel, George K. Baker and William J. Bittner, Jr., Ex-Officio

**Environmental Commission Report** ~ Submitted  
**Engineer's Report** ~ Submitted  
**Chief Financial Officer** ~ Submitted  
**Library Report** ~ None Submitted  
**Municipal Court** ~ None submitted

**A Motion was made to accept the Reports of the Committees, as submitted by Councilman Pennington and seconded by Council President Ledrich. *The motion was approved by a unanimous Voice Vote.***

### OLD BUSINESS:

***Municipal Building.* No Report. The Administrator requested that comments on latest plans be forwarded to Councilman Baker.**

### NEW BUSINESS:

**No new Business to discuss.**

### COMMUNICATIONS:

1. Quarterly Meter Calibration Certification from The Gloucester County Utilities Authority
2. NOTICE OF PUBLIC HEARING from Alanric Food Distributors, Inc. re: West Deptford Township Planning Board Application/Meeting.
3. Notice of Tax Appeal Decisions from Gloucester County Board of Taxation
4. Correspondence from Gateway & Parkview School Business Administrator - Tax Levy Certification & 2010 Bill
5. State of New Jersey Department of Education Correspondence re: 2010-2011 Municipal Percentage Shares for Regional School District Tax Levies

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The Administrator commented on the Communication regarding Tax Appeals.

Mayor Welsh remarked that he had received a phone call from Mr. DeCosta from the Transportation Department of Gloucester County stating that the monies for the Shuttle Bus that was slated for Westville in 2011, is now available in 2010. Discussion was held about this and the entire Capital Budget for 2010. The Administrator explained that he consulted with the CFO and that if the Borough borrowed the full \$500,000 as planned for 2010, the debt would increase approximately \$12,000 per year for two years and then increase to approximately \$50,000. The Water Capital Plan (painting the Water Tower-\$600,000) the increases would be \$15,000 for two years and \$50,000 moving forward. At this time, Mr. Rodgers reported on the Water Tower Painting Project and commented on various sections of his Engineers report including the Olive Street paving project.

Public Works Manager Domico left the meeting at 7:35pm to attend a Funeral.

The Engineer advised that the DOT is requiring that a video sensor system be installed at the intersection of Rt. 47 and Olive if we disturb the sensors in the street. This will entail an added cost of \$50,000. The alternative is to begin the repaving 50 feet from the intersection so as not to disturb the sensors.

As a result of these discussions the following actions were taken:

The administrator was directed to write to Senator Norcross requesting mitigation of the sensor requirement or an additional \$50,000 for the Olive Street project.

The Public Works Manager was authorized to contact Mr. DeCosta to request funding for the Shuttle Bus in 2010.

Mr. Rogers was authorized to expedite the initial lead testing for the Water Tower painting project because the first testing was not performed by a certified person. He was also given permission to submit the Initial Lead report as soon as he receives it should it be received after the submission deadline.

Mr. Rogers will meet with the Administrator regarding his proposal for consultation regarding the Water Tower Painting project.

The Administrator was directed to consult with the CFO and add \$30,000 for the Shuttle Bus and \$25,000 for the refurbishing of the Street Sweeper to the capital plan for 2010. Administrator will report back to Council at the next meeting.

Councilman Muhlbaier left the meeting at 7:55pm due to back pain.

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### BILLS & VOUCHERS:

Deputy Clerk announced a list of the current bills was posted in the foyer for review by any interested parties.

A motion was made to dispense with reading the bills by Council President Ledrich and seconded by Councilman Pennington. *The motion was approved by a unanimous voice vote.*

A Motion to pay all Bills and Vouchers that were in order, was made by Councilman Pennington and seconded by Council Rebel.

Vote: 4-0

Yes: Council President Ledrich, Councilman Murtaugh, Pennington and Rebel.

### PUBLIC COMMENT:

Bill Packer, member of Westville Library Trustee Board, requested Council consider a resolution opposing Assembly Bill 2555 which would eliminate the mill tax for library funding and change it to funding as necessary for the operation of the library determined by the Governing Body of the Municipality.

Mayor Welsh advised it would be placed on the next meeting agenda for consideration.

### COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

Council President Ledrich commented he, Councilman Murtaugh and Councilman Rebel visited a residence on Cypress Court where Bamboo growth is encroaching on the resident's property from the Borough Property and the resident is looking for us to help him out. A discussion was held and suggestions made to allow the homeowner to enter our property and mitigate the problem to protect his property. Further discussion was to ask Norm Rogers to research the ways to eradicate the bamboo.

Councilman Murtaugh asked the Administrator to explain the 1½% employee contribution to health care cost and when it would begin. The administrator advised that all non-contractual employees would be required to contribute a minimum of 1½% of their salary toward their Health Care costs beginning the

## MEETING MINUTES

### COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (continued)

first full pay period after May 21(this would be the pay period beginning June 15). Contractual employees are not required to contribute until the end of their contract. A meeting will be scheduled with representatives of all employees when the new Health Care Rates are received.

Councilman Rebel commented that he received a drawing today from the Public Works Manager of the island at Delsea and Broadway. A discussion followed that resulted in Councilman Rebel and the Public Works Manager to get a price estimate and give it to the Administrator to secure funding if possible.

Administrator Bittner advised that a resolution was needed to appoint two summer help employees, Kyle Simcox and Joe Jones. After some discussion, a resolution to appoint Kyle Simcox was proposed.

#### RESOLUTION 66-2010

Appointing Kyle Simcox as a part-time summer helper at the rate of \$8.25 an hour, effective May 17, 2010.

Motion to approve made by Council President Ledrich and seconded by Councilman Rebel.

Vote: 4-0

Yes: Council President Ledrich, Councilman Pennington, Murtaugh and Rebel.

With no further business to come before Council, a motion was made for adjournment by Councilman Pennington and seconded by Council President Ledrich.

Motion was passed by a unanimous Voice Vote.

MEETING ADJOURNMENT: 8:20 pm

Respectively Submitted,

William J. Bittner, Jr.  
Deputy Municipal Clerk