

July 11, 2012
Agenda

CALL TO ORDER
PLEDGE OF ALLEGIANCE
PUBLIC NOTICE
ROLL CALL

Proclamation honoring Pastor Gary Brennan
Meeting Minutes of June 13, 2012

PUBLIC COMMENT ON AGENDA ITEMS ONLY

REPORTS OF THE COMMITTEES FOR JUNE:

Celebration of Public Events: **William C. Rebel, Chair,**
Colleen T. Archer & Charles D. Murtaugh

Finance & Accounting: **Michael O. Ledrich, Chair,**
Fritz H. Sims, William C. Packer, III & John A. Bruno,
Ex-Officio

Ordinance & Code Enforcement: **Charles D. Murtaugh, Chair,**
Colleen T. Archer & Fritz H. Sims

Planning & Business Development: **William C. Packer, III, Chair,**
William C. Rebel, Michael O. Ledrich &
William J. Bittner, Ex-Officio

Public Buildings, Grounds, Parks & Playgrounds: **Charles D. Murtaugh, Chair,**
William C. Rebel & Michael O. Ledrich

Safety Committee, Public Safety & Municipal Court: **Charles D. Murtaugh, Chair,**
Michael O. Ledrich & Fritz H. Sims

Water, Sewer, Highway, Street Lighting & Recycling:
William C. Packer, III, Chair,
Charles D. Murtaugh & Colleen T. Archer

Web Site: **Colleen T. Archer, Chair,**
William C. Rebel, Charles D. Murtaugh &
William J. Bittner, Jr., Ex-Officio

Personnel: **Fritz H. Sims, Chair,**
Michael O. Ledrich & William C. Packer, III

New Borough Hall: **William C. Rebel, Chair,**
Charles D. Murtaugh & Russell W. Welsh, Jr., Mayor

Library Report
Engineer's Report
Environmental Commission

OLD BUSINESS:

Public Buildings, Grounds Committee's Decision on the Water Tank Color/Lettering

NEW BUSINESS:

Letter of Resignation from Court Administrator Tina M. Sheppard, effective June 26, 2012

Motion to _____ By _____ Sec. _____

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Public Hearing on:

ORDINANCE NO. 6-2012 ~ SALARY ORDINANCE NO. 6-2012

Motion to Open the meeting to the Public _____ *By* _____ *Sec.* _____
Motion to Close the meeting to the Public _____ *By* _____ *Sec.* _____

Motion to _____ RCV

Public Hearing on:

BOND ORDINANCE NO. 7-2012

BOND ORDINANCE AUTHORIZING ROAD IMPROVEMENTS TO OLIVE STREET EXTENDING FROM DELSEA DRIVE (NJSH ROUTE 47) TO ALMONESSON ROAD (CR 621) FOR THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER APPROPRIATING THE SUM OF \$200,000.00 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$23,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Motion to Open the meeting to the Public _____ *By* _____ *Sec.* _____
Motion to Close the meeting to the Public _____ *By* _____ *Sec.* _____

Motion to _____ RCV

Public Hearing on:

ORDINANCE NO. 8-2012 ~ AN ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, ADOPTING "RULES AND REGULATIONS FOR THE GOVERNMENT OF THE POLICE DEPARTMENT BOROUGH OF WESTVILLE PURSUANT TO CHAPTER 56, POLICE DEPARTMENT, ARTICLE V, DISCIPLINE, SECTION 28, ENTITLED "RULES AND REGULATIONS GOVERNING CONDUCT" OF THE CODE OF THE BOROUGH OF WESTVILLE AND FURTHER APPROVING AND ADOPTING STANDARD OPERATING PROCEDURES FOR THE POLICE DEPARTMENT

Motion to Open the meeting to the Public _____ *By* _____ *Sec.* _____
Motion to Close the meeting to the Public _____ *By* _____ *Sec.* _____

Motion to _____ RCV

Introduction of:

BOND ORDINANCE NO. 9-2012

BOND ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTIES, BUILDINGS AND REHABILITATION OF FUEL SYSTEM AND AUTHORIZING THE ISSUANCE OF \$300,000.00 IN BONDS OR NOTES OF THE BOROUGH OF WESTVILLE TO FINANCE PART OF THE COST THEREOF

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Motion to _____ RCV

RESOLUTION

APPOINTING MATTHEW A. COX AS A TEMPORARY FULL-TIME LABORER IN THE PUBLIC WORKS DEPARTMENT

Motion to _____ by _____ Sec. _____

RESOLUTION

REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S. 40A: 4-87

Motion to _____ By _____ Sec. _____

RESOLUTION

AUTHORIZING TAX COLLECTOR TO CANCEL PROPERTY TAXES FOR 165 BROADWAY DUE TO TAX EXEMPTION (BOROUGH OWNED PROPERTY - MUNICIPAL BUILDING)

Motion to _____ By _____ Sec. _____

RESOLUTION

AUTHORIZING PROPERTY MAINTENANCE LIENS

<u>Block/Lot</u>	<u>Address</u>	<u>Amount</u>
48 16	224-226 Broadway	\$100.72 (6/ 6)
48 16	224-226 Broadway	\$115.72 (6/22)
53 1	427 Broadway	\$138.49
68 8	101 Stanley Avenue	\$138.49
58 1	201 Maple Avenue	\$138.49
100 19	23 Hillside Avenue	\$138.49

Motion to _____ By _____ Sec. _____

RESOLUTION

CREDITING WATER ACCOUNTS DUE TO METER READING ERROR

<u>Account</u>	<u>Address</u>	<u>Amount</u>
1115-0	101 Spruce Avenue	\$811.56
1768-0	102 Florence Avenue	\$181.78
336-0	13 Timber Avenue	\$257.11
1136-0	705 Broadway	\$ 37.08
1077-0	17 Spruce Street	\$ 75.36

Motion to _____ By _____ Sec. _____

RESOLUTION

AUTHORIZING CONSULTING ENGINEER SERVICES (CES) TO ADVERTISE THE PHASE III, ROADWAY IMPROVEMENTS FOR OLIVE STREET PROJECT FOR BIDS.

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Motion to _____ By _____ Sec. _____

RESOLUTION **AMEND CAPITAL BUDGET (REHABILITATION OF BOROUGH OWNED PROPERTIES, BUILDINGS AND REHABILITATION OF FUEL SYSTEM)**

Motion to _____ By _____ Sec. _____

- **REQUEST** from Westville United Methodist Church to hold a clothing drive fundraiser. (Date to be determined).
Motion to _____ By _____ Sec. _____

- **POLICIES & PROCEDURES** FOR USE OF **FACILITIES** AT 1035 BROADWAY
Motion to _____ By _____ Sec. _____

- **CONTRACT** FROM THE UNIVERSITY OF PENNSYLVANIA'S SCHOOL OF VETERINARY MEDICINE FOR ONE (1) YEAR (July 1, 2012 through June 30, 2013) for canine Remi
Motion to _____ By _____ Sec. _____

COMMUNICATIONS:

- **Legal Summary**/Borough Audit from Solicitor Scaffidi
- **Letter** from New Jersey Legislature regarding Bills S1451/A2426 and S1452/A2425
- **Letter** from the Superior Court of New Jersey regarding Municipal Court Security
- **Letter** from Engineer Norm Rodgers confirming that Beckett Enterprises is significantly behind schedule on the Water Storage Tank Modifications Project
- **Letter** from the State of NJ regarding "closing out" the BY09 Buffer Zone Protection Award
- **Letter** from Freeholder Director Damminger regarding Clean Community volunteers
- **Public Notice** from Gloucester County Purchasing Department to All Owners of Property within 200 Feet of 239 Delsea Drive, Washington Township, (sale of building and pole barn), 476 Salem Avenue, Woodbury, (vacant parcel) 55 Delaware Street (current County Offices) and 476 Salem Avenue, Woodbury (vacant property).
- **Notice** from DEP regarding Compliance Inspection of Water Department
- **Letter** from State Department of Alcoholism and Drug Abuse regarding "Creating Healthy and Safe Communities" Summit.
- **Meeting Minutes**, June 21, 2012 – GCIA
- **Letter** from Literacy Volunteers of Gloucester County asking for Office Space
- **Letter** from Gateway School Business Administrator regarding payment requisitions
- **Letter** from Poll Worker
- **Notification** of DWI Enforcement Award - Ptlm. DeNick & Flannery

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MONEY COLLECTED BY THE CLERK for the Month of June:

Police Reports	\$69.65
Rent	\$1135.00
LIMO Regis. Fee	\$50.00
Liquor Licenses	\$12,015.00
OPRA Request	\$1.25
Marriage License	\$84.00
Certified Marriage	\$40.00
Death Certificates	\$170.00
TOTAL	\$13,564.90

BILLS & VOUCHERS:

List of Bills: *(Posted in foyer)*

Motion to *dispense with reading* of the bills

Motion to *pay all Bills and Vouchers* that are in order

PUBLIC COMMENT: (Time Limit 3 minutes)

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS

RESOLUTION **EXECUTIVE** **SESSION** **to** **discuss**

Motion to _____ **by** _____ **Sec.** _____ **RCV**

Time In: _____

Time Out: _____

Meeting Adjournment **Time:** _____

Next meeting scheduled for August 8, 2012

www.westville-nj.com