

**BOROUGH OF WESTVILLE**

**Regular Meeting of Mayor and Council  
114 Crown Point Road  
April 23, 2008**

A regular meeting was called to order by Councilman Baker at 7:30 p.m.

The meeting was opened with the salute and pledge of allegiance to the flag.

The Deputy Clerk read the opening statement.

**Roll Call – Present**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**Absent** – Mayor Galbraith , Councilman Welsh and Councilman Ledrich.

**Also Present were:**

Administrator & Deputy Clerk Bittner, Police Chief Lederer, and Public Works Manager Domico.

**Meeting Minutes of April 9, 2008:**

A motion was made by Councilwoman Rodgers to approve the meeting minutes of April 9, 2008. A second was made by Councilman Muhlbaier. Motion carried by unanimous voice vote.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

No comment from the public.

**REPORTS OF THE COMMITTEES:**

A correction was made to the Highway Committee Report.

Engineer Rodgers advised that he did not submit a report this month as there is very little to report. He advised that video inspections will begin next week for the underground sewer project. The home owners will be notified when their area is to be inspected. He also advised that the bid package should be ready for the reconstruction of Burr Avenue by next Council meeting. Councilman Baker requested that he be allowed to view the highlights of these videos. Councilman Pennington advised that the contractor has been requested to provide 2-3 dvd's for Council's viewing.

The Administrator advised that all bid packages have been picked up for the Library construction, and the bids will be opened on May 7, 2008 at 2:00 p.m. This matter was discussed at length.

A motion was made by Councilman Muhlbaier to accept the Reports of the Committees. Councilman Pennington seconded the motion. Motion carried by unanimous voice vote.

**OLD BUSINESS:**

Nothing to report

**NEW BUSINESS:**

**RESOLUTION #55-08** Designating May “Motorcycle Awareness Month” was discussed.

A motion to approve the resolution was made by Councilman Muhlbaier and a second by Councilman Pennington. Motion carried by unanimous roll call vote. (Res. Bk. 18).

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**RESOLUTION #56-08** Approving the Transfer of Liquor License #0821-32-004-010 from Vicky & Bonny of Westville, Inc. 500-508 Gateway Blvd., to Westville Liquor Group, LLC, Liquor License #0832-32-004-11. Police Chief Lederer advised that he spoke with the new owners, and they want to try and alleviate past problems and clean up the place.

A motion to approve the resolution was made by Councilwoman Rodgers and a second by Councilman Pennington. Motion carried by unanimous roll call vote. (Res. Bk. 18).

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**RESOLUTION #57-08** Adopting the Borough of Westville Personnel Policy was discussed by the Administrator. He advised that a few minor changes had been made.

A motion to approve the resolution was made by Councilman Muhlbaier and a second by Councilwoman Rodgers. Motion carried by unanimous roll call vote. (Res. Bk. 18).

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**RESOLUTION #58-09** Adopting the Loss Control Program for the TRICOJIF was discussed by the Administrator.

A motion to approve the resolution was made by Councilwoman Rodgers and a second by Councilman Muhlbaier. Motion carried by unanimous roll call vote. (Res. Bk. 18).

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**RESOLUTION #59-08** Awarding a Codification Contract to General Code for \$20,000 was discussed by the Administrator.

A motion to approve the resolution was made by Councilman Pennington and a second by Councilman Muhlbaier. Motion carried by unanimous roll call vote. (Res. Bk. 18).

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**RESOLUTION #60-08** of Support regarding the County of Gloucester's Regional Economic Planning Program Phase One and Two was discussed by the Administrator.

A motion to approve the resolution was made by Councilman Pennington and a second by Councilwoman Rodgers. Motion carried by unanimous roll call vote. (Res. Bk. 18).

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**COMMUNICATIONS:**

1. A letter from Senator Kean regarding a resolution from Westville Opposing the Failure of the Governor's Proposed State Budget for the 2008-2009 Fiscal Year to Treat Property Tax Relief as our Priority was received.
2. A letter from the N.J. Dept. of Community Affairs regarding FY08 Domestic Violence Police Training Grants was received.

3. A letter from the Borough of Pitman was received regarding Shared Services.
4. A letter from the American Red Cross requesting permission to allow a canister to be put in the Borough Offices for a few months was discussed. The request was approved as long as there is no liability, and the canister is secured.
5. A letter from the Garden State Chapter of Myasthenia Gravis Foundation requesting June to be proclaimed as Myasthenia Gravis Awareness Month was received.
6. A Notice of Deficiency from the NJDEP regarding failure to remediate a discharge for underground storage tanks was received.
7. A letter from the NJDEP advising that the Water Treatment Plant is administratively complete was received.
8. A letter from the Gloucester County Local Citizen's Transportation Advisory Committee regarding the annual public hearing on May 20, 2008 at Gloucester County College Health Services Building, Room #500, between the hours of 3:00 p.m. to 5:30 p.m. was received.
9. A letter from Gateway Regional High School regarding the defeated budget was received.

**LIST OF BILLS:**

A motion to dispense with the reading of the bills was made by Councilman Pennington and a second by Councilwoman Rodgers. Motion was approved by unanimous voice vote.

A motion to pay the bills was made by Councilwoman Rodgers and a second by Councilman Muhlbaier. Motion carried by unanimous roll call vote.

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

**PUBLIC COMMENT:**

No comment from the public.

**COMMENTS FROM DEPARTMENT HEADS:**

Public Works Manager advised that sealed bids will be taken for the sale of four older Borough vehicles on May 7, 2008. She then advised that water hydrants are now being flushed.

Police Chief Lederer advised that the 2003 police car that was recently in an accident will probably be totaled per the insurance company. A check was received today for a drug arrest from the County. New guns will be purchased with this money.

Councilman Pennington advised that a revised schedule with Recycle Bank Program is being worked on. Many new vendors will be on the gift card list.

Councilwoman Rodgers requested several dips be put in on Edgewater Ave. past Klinger Ave. to slow traffic down. This matter was discussed.

Councilman Baker discussed the redevelopment zone. He would like to talk to the residents in that area to see what type of redevelopment they would like to see there.

**RESOLUTION #61-08** regarding an Executive Session to Discuss Certain Personnel Matters and Protection of Public Safety & Property.

A motion to approve the resolution was made by Councilman Baker and a second by Councilwoman Rodgers. Motion carried by unanimous roll call vote.

**Roll Call Vote – In Favor:**

Councilman Baker, Councilman Muhlbaier, Councilman Pennington and Councilwoman Rodgers.

The meeting was recessed at 8:05 p.m.

Councilman Welsh joined the meeting while the Executive Session was in progress.

The meeting was reconvened at 10:14 p.m.

With no further business to come before the meeting, a motion to adjourn carried at 10:15 p.m.

William J. Bittner, Jr.  
Deputy Clerk