

BOROUGH OF WESTVILLE
Regular Council Meeting
December 9, 2009
Meeting Minutes

The meeting was called to order by Mayor Welsh at 7:30 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: George K. Baker, Ronald S. Muhlbaier, Charles D. Murtaugh and William C. Rebel

Absent: James A Pennington, Jr.

Also Present: Solicitor John Alice, Administrator William J. Bittner, Captain William Whinna, Public Works Manager Donna Domico, Housing Inspector Bruce Wasson, Clerk/Tax Collector Christine Helder

A motion to table the Meeting Minutes from November 10th & 23rd, 2009 until corrections are done was made by Councilman Ledrich and seconded by Councilman Baker. *Motion approved unanimously by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

Joyce Lovell, 328 Summit Avenue, asked if the Community Based Weight Program would replace the current Recycle Bank Program. Mayor Welsh stated Public Works Manager Domico would be talking about the Community Based Weight Program later that night.

OLD BUSINESS:

Municipal Clerk Helder stated there was no "old business" on the agenda and asked Mayor Welsh if he wanted an update on amending the Chestnut Street Traffic Ordinance. (Local residents have concerns with Ordinance 11-2009 which changed Chestnut Street from a two-way to way-one {westerly direction} street.)

NEW BUSINESS:

1. RESOLUTION TRANSFERRING APPROPRIATIONS

A motion to approve was made by Council President Ledrich with a second by Councilman Baker.

Vote: 5-0

Yes: Council President Ledrich, Councilman, Baker, Muhlbaier, Murtaugh and Rebel *Motion unanimously passed by roll call vote.*

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NEW BUSINESS: (continued)

2. Bid opening for Calcium Hypochlorite Tablets (PPG ACCUTAB SI CALCIUM HYPOCHLORITE TABLETS) took place on December 1, 2009 at 2 pm, with the following results:

| | | |
|------------------|-------------------------------------|---------------|
| Coyne Chemical | 3015 State Road, Croydon, PA | \$101.50/pail |
| UNIVAR USA, Inc. | 532 E. Emaus Street, Middletown, PA | \$107.14/pail |

RESOLUTION TO AWARD BID FOR PPG ACCUTAB SI CALCIUM HYPOCHLORITE TABLETS to COYNE CHEMICAL, 3015 State Road, Croydon, PA.

A motion to approve was made by Councilman Baker with a second by Council President Ledrich.

Vote: 5-0

Yes: Council President Ledrich, Councilman, Baker, Muhlbaier, Murtaugh and Rebel *Motion unanimously passed by roll call vote.*

3. Bid opening for (Coagulant) CES PAC1 900S took place on December 1st, 2009 at 2 pm with the following results:

| | | |
|----------------|------------------------------|---------------|
| Coyne Chemical | 3015 State Road, Croydon, PA | \$232.29/drum |
|----------------|------------------------------|---------------|

RESOLUTION TO AWARD BID FOR CES PAC1 900S to Coyne Chemical, 3015 State Road, Croydon, PA.

A motion to approve was made by Councilman Muhlbaier with a second by Councilman Rebel.

Vote: 5-0

Yes: Council President Ledrich, Councilman, Baker, Muhlbaier, Murtaugh and Rebel *Motion unanimously passed by roll call vote.*

4. **RESOLUTION TRANSFERRING WATER CREDIT** in the amount of \$34.47 to Sewer Account #173-0, for Geraldine & Lafferty Rycharski, 429 Woodbine Avenue, as a result of an overpayment made by the homeowner.

A motion to approve was made by Councilman Rebel with a second by Councilman Muhlbaier.

Vote: 5-0

Yes: Council President Ledrich, Councilman, Baker, Muhlbaier, Murtaugh and Rebel *Motion unanimously passed by roll call vote.*

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NEW BUSINESS: (continued)

5. Public Works Manager Domico presented a new program with Recycle Bank~ a "Community Based Weight Program". Public Works Manager Domico explained individual accounts would continue; however the new program allows everyone who participates in the program to share the rewards for the entire Borough (e.g. business recycling) in addition to their own individual recycling efforts. The new program would increase rewards for both seniors and singles who do not have as much recycling as families and businesses. Public Works Manager Domico is in favor of the new program because not only would it benefit the residents, it would also permit her to use a second truck for recycling. Councilman Murtaugh asked Public Works Manager Domico if she could provide a report on residents who exceed the maximum number of credits, she indicated that she could.

6. Authorization for Consulting Engineering Service to proceed with the scheduled work on E. Olive Street. Public Works Manager Domico was delayed arriving at the meeting so Mayor Welsh asked Administrator Bittner if he had any information on this issue. Administrator Bittner commented he thought CES was already authorized to go forward to design the project. Mayor Welsh asked for a formal motion.

A motion to approve was made by Councilman Baker with a second by Council President Ledrich.

Vote: 5-0

Yes: Council President Ledrich, Councilman, Baker, Muhlbaier,
Murtaugh and Rebel *Motion unanimously passed by roll call vote.*

COMMUNICATIONS:

1. A letter from the Gloucester County Board of Freeholders regarding the County's EMS System was discussed. Council President Ledrich asked for an update and was informed by Councilman Murtaugh that the Fire District had met with the County and listened to their presentation and in the Fire District's opinion, it's not feasible for the County's system to be implemented at this time.

2. Letter from Freeholder Director Sweeney detailing the County's solid waste disposal 10 year contract with Wheelabrator-Gloucester Resource Recovery Facility was read.

COMMUNICATIONS: (continued)

3. A letter from Consulting Engineer Services (CES) regarding the Sanitary Sewer Relining Rehabilitation Project was read and Council President Ledrich asked for clarification on the report. Councilman Baker commented CES indicated figures in the Bond needed to be updated. Solicitor Alice confirmed that Councilman Baker's interpretation was correct.
4. Discussion took place on a letter received from National Park resident Terry Gismundi, 805 Hessian Avenue, regarding a police sub-station in National Park. Mayor Welsh commented he felt Westville did not commit to a sub-station and asked Captain Whinna if the office in National Park was functional (e.g. could the officers do paperwork in the National Park office to avoid driving back and forth to Westville). Captain Whinna responded "yes and no"; yes they could do reports in National Park but he would not consider bringing a prisoner into that building because of the handcuff pole which increases the possibility of a prisoner hurting himself/herself. Additionally, because of the handcuff pole, insurance liability becomes an issue if a prisoner injures themselves. Captain Whinna confirmed the computer system would be operational by the following week. Councilman Murtaugh indicated the phone system was ready to be installed and they were waiting for National Park's Public Works Department to install the wiring. Mayor Welsh asked Captain Whinna to let him know when the computer system was operational and in the meantime he would send a letter to Terry Gismundi responding his concerns about the sub-station. Council President Ledrich and Councilman Baker both affirmed they didn't recall promising a sub-station. Council President Ledrich stated Administrator Bittner was present at all phases of the contract and Mayor Welsh asked Administrator Bittner for his input. Administrator Bittner confirmed Westville did not promise a sub-station but did promise a police officer would be in town at all times.
5. A letter was received from Robins' Nest regarding their new web site.

BILLS & VOUCHERS:

List of bills were posted in the foyer. A *motion* to dispense with reading of the bills was made by Councilman Baker and seconded by Council President Ledrich. *Motion was unanimously approved by voice vote.*

Motion to pay all bills and vouchers was made by Councilman Baker and seconded by Council President Ledrich.

Vote: 5-0

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Yes: Council President Ledrich, Councilman, Baker, Muhlbaier, Murtaugh and Rebel
Motion unanimously passed by roll call vote.

PUBLIC COMMENT:

1. Joyce Lovell, 328 Summit Avenue, stated the Environmental Commission will be setting up a recycle container at the Library for greeting cards that will be sent to St. Jude hospital for their recycle efforts to raise money for the hospital. A Facebook page will be created to let people know what's going on with this project. Additionally, Ms. Lovell also noted on page three of the Gloucester County Times that the New Jersey State Arts Council canceled all remaining payments on Arts grants.
2. Louanna Sills, 303 Edgewater, stated the recycling bins arrived for fishing lines and were delivered to the Public Works office for Spring set up.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

Housing Inspector Wasson wished everyone a happy holiday.

Public Works Manager Domico also wished everyone a happy holiday and confirmed the work on Woodbine Avenue will not start until Spring due to the cold weather. Mayor Welsh asked Public Works Manager Domico if they could hot patch certain holes in the street and she confirmed they could.

Councilman Baker wished everyone a happy holiday and stated he would be out of town for the December 30, 2009, Clean-Up meeting.

Council President Ledrich wished everyone a happy holiday and confirmed he'll be away for the December 30, 2009 meeting and that interviews were being scheduled for the full time police officer position.

Solicitor John Alice commented Tax Assessor Duffield did a good job with the EJB, LLC litigation. Solicitor Alice felt it was a good resolution since EJB was looking for about \$40,000 and received \$18,000 (tax appeal).

Councilman Muhlbaier directed two questions to Administrator Bittner; (1) did the camera come in yet - Administrator Bittner stated he was waiting for the budget to clear before ordering the item. Councilman Muhlbaier advised some people would donate the camera. Administrator Bittner wanted to hold off to be sure the camera he was ordering will work. Councilman Muhlbaier then asked if there were any updates on the on Route 45 and 130 project. Administrator Bittner stated he had not received any

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information and Councilman Muhlbaier asked if someone would follow up on the issue. Council Muhlbaier wished everyone a happy holiday.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (continued)

Councilman Rebel stated at the request of Norm Rodgers, the Borough Engineer, he took pictures of flooding, and asked if there were any reasons why he shouldn't forward those pictures to Engineer Rodgers. Councilman Rebel also asked about the town clock and was advised it was fixed and now playing Christmas carols. Councilman Rebel noted that the street grate at the end of Broadway was constantly popping off and asked if there was any way it could be secured. Public Works Manager Domico commented it needed to be removable so it could be cleaned but she would look into having a pin installed to keep it in place. Administrator Bittner mentioned one of the grates were broken and wanted to make sure it was on the inspection list. Councilman Rebel asked if the grates that were stolen from around the trees were recovered and it was confirmed by Public Works Manager Domico that they were not but would follow up with the insurance company. Councilman Rebel wished everyone a Merry Christmas.

Councilman Murtaugh wished everyone a happy holiday. He stated the Christmas Tree lighting ceremony was very nice but that we might want to track the weather to determine how many gifts to have available (e.g. the weather was warm so more people attended). Councilman Murtaugh thanked Administrator Bittner for getting them back up electronically so that council paperwork can be uploaded to a web site. He also suggested with the closing of the 295 ramp, Olive Street traffic will increase and with the train schedule, he suggested the traffic be trail-blazed up to Market Street.

Administrator Bittner wished everyone a happy holiday and thanked them for their help at the Christmas Tree Lighting ceremony. He also asked for Council's consent to approve three unpaid vacation days for the Borough Secretary, Kate Carroll. The request was approved by a unanimous voice vote. Administrator Bittner also talked about "Google Docs" (the site where council documents are uploaded) and confirmed the site is password protected and gave the Mayor and Councilman a brief overview on how the uploading process works.

Captain Whinna wished everyone a happy holiday and stated he looked forward to working with them in 2010.

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COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (continued)

Mayor Welsh thanked the Department Heads and Councilmen who participated in the Christmas Tree Lighting ceremony. He also noted it was the largest crowd he ever remembered and he was sending out thank you letters to people who participated. Mayor Welsh mentioned upcoming dates: December 30, 2009 - end of year meeting (Close-Out Meeting); January 6, 2010 at 7 pm - Reorganization meeting and then the next council meeting will be on January 27, 2010. Mayor Welsh asked Councilman Rebel if he received fireworks information and if we needed to obtain bids for Fireworks. Solicitor Alice advised "yes". Councilman Rebel also stated he received information from a company who wanted to set up an on-site meeting. Mayor Welsh acknowledged he was pleased with this year's Fireworks Company who returned after the Fireworks show to clean up the debris. Mayor Welsh is also investigating the possibility of sharing the Fireworks expenses with another town.

Mayor Welsh addressed Buildings and Grounds and wants to seriously discuss the condition of both the 114 Crown Point Road and 1035 Broadway buildings.

A motion to adjourn the meeting was made by Councilman Murtaugh with a second by Councilman Baker. *Motion was unanimously approved by a voice vote.* The meeting was adjourned at 8:29 pm

Respectfully submitted,

Christine A. Helder