

**BOROUGH OF WESTVILLE
COUNCIL MEETING MINUTES
114 Crown Point Rd.**

October 24, 2007

Mayor Michael K. Galbraith called the regular scheduled meeting to order at 7:30 p.m.

The meeting was opened with the customary salute and pledge of allegiance.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, N.J. and the Courier Post of Camden, N.J.

The roll was called with all council members recorded present.

PUBLIC COMMENT ON AGENDA ITEMS:

None.

REPORTS OF THE COMMITTEES:

Councilman Dooley advised that the Halloween Parade will be held at the Thomas West Park on Friday, October 26, 2007 at 6:30 p.m., with a rain date of Saturday, October 27, 2007.

On motion by Councilman Welsh, seconded by Councilman Pennington, the foregoing Reports of Committees were accepted by unanimous voice vote.

OLD BUSINESS:

None.

NEW BUSINESS:

The Mayor appointed Thomas North as Municipal Court Judge to a three (3) year term effective October 27, 2007. On motion by Councilman Welsh, seconded by Councilwoman Rodgers, the appointment was confirmed by unanimous roll call vote.

A RESOLUTION "Confirming the Details of the Sale of General Obligation Bonds Services 2007A, and General Obligation Bonds Series, 2007B to the N.J. Environmental Infrastructure Trust and the State of New Jersey, Acting By and Through the N.J. Department of Environmental Protection Pursuant to the 2007 N.J. Environmental Infrastructure Trust Financing Program" was discussed by the Mayor. He advised that this resolution is for the sewer rehabilitation project. The Public Works Manager advised that

NEW BUSINESS: (Continued)

she has a DVD which shows this process, which she will leave in the Borough Offices. On motion by Councilman Pennington, seconded by Councilman Welsh, the resolution was approved by unanimous roll call vote. (Res. Bk. 18, Pg. 84-07).

An ordinance entitled AN ORDINANCE AMENDING AN ORDINANCE OF THE BOROUGH OF WESTVILLE ENTITLED "ORDINANCE OF THE BOROUGH OF WESTVILLE CREATING AN ENVIRONMENTAL COMMISSION OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY" was given first reading in title. The Mayor advised that this ordinance will allow alternate members to be appointed to the Environmental Commission to attend meetings when a member is absent. On motion by Councilman Pennington, seconded by Councilman Dooley, the ordinance was approved on first reading, ordered advertised as required by law, and will be considered for final adoption after a public hearing to be held on November 7, 2007.

COMMUNICATIONS:

A report from the Environmental Commission was received.

A report from Library Architect Dan Rodier regarding receipt of bids for the Library addition was reported on by the Administrator. A meeting will be set up regarding this project.

A letter from the Gloucester County Board of Chosen Freeholders regarding the PARIS Grant 2008-2009 for record retention was received. A letter will be sent to the Freeholders regarding the participation of the Borough of Westville.

A letter from the Municipal Excess Liability Joint Insurance Fund regarding 2008-2009 Employment Practices Liability (EPL) Program was discussed. The Administrator advised that this requires a review of personnel policies and practices. This matter is being looked into at the present time.

A letter from the CFO to the Division of Local Government Services regarding the 2006 Audit Corrective Action Plan was received.

A letter from the Engineer regarding the sanitary sewer line rehabilitation advising of advertisement dates, award and notices was received.

A public notice from Deptford Township regarding a Planning Board Public Hearing on the Adoption of the Master Plan was received.

A notice from a resident regarding a Land Use Board Hearing on Nov. 5, 2007 at 7:30 p.m. for a Use Variance was received.

LIST OF BILLS:

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|---|---------------|
| 905 | PELLIGRINO DELI | 141.53 |
| 906 | ACTION WHEELS, INC. | 196.00 |
| 907 | ANGELINI, VINIAR & FREEDMAN | 157.50 |
| 908 | AUTO & TRUCK PARKS OF DEPTFORD | 54.97 |
| 909 | AVAYA, INC. | 27.88 |
| 910 | AZ COMMERCIAL, INC. | 44.76 |
| 911 | BELLMWR TRUCK REPAIR CO., INC. | 255.00 |
| 912 | CARR'S HARDWARE, INC. | 208.47 |
| 913 | COMMERCE BANK – TRUST SYSTEM | 92,300.00 |
| 914 | CRAIG'S RADIATOR WAREHOUSE, INC. | 49.00 |
| 915 | DELAGE LANDEN FINANCIAL SERVICES | 899.00 |
| 916 | EAGLE POINT GUN | 764.00 |
| 917 | JANET ESPOSITO | 50.00 |
| 918 | FEDERICI & AKIN PA | 115.00 |
| 919 | FORD MOTOR CREDIT COMPANY | 20,530.43 |
| 920 | GALL'S INC. | 1,163.00 |
| 921 | GENERAL CODE PUBLISHERS CORP. | 880.00 |
| 922 | GLOUCESTER COUNTY TIMES | 111.30 |
| 923 | GLOUCESTER COUNTY IMPROVEMENT AUTHORITY | 864.23 |
| 924 | GLOUCESTER COUNTY MULCH FACTORY | 857.00 |
| 925 | HOME DEPOT, INC. | 266.77 |
| 926 | HORIZON BLUE CROSS BLUE SHIELD | 1,067.53 |
| 927 | LAB SAFETY SUPPLY, INC. | 253.27 |
| 928 | LOWE'S BUSINESS ACCOUNT | 1,087.72 |
| 929 | MASON'S DIESEL POWERED PRODUCT | 65.22 |
| 930 | W. M. MASON CO., INC. | 319.52 |
| 931 | MINOLTA BUSINESS SOLUTIONS, INC. | 146.28 |
| 932 | NATURE'S CHOICE CORP. | 1,680.00 |
| 933 | LANI NGUYEN | 182.13 |
| 934 | NICOTRA'S AUTO SERVICE | 148.90 |
| 935 | NJ LEAGUE OF MUNICIPALITIES | 50.00 |
| 936 | PAYCHEX, INC. | 937.41 |
| 937 | PEDRONI FUEL COMPANY, INC. | 2,796.57 |
| 938 | PITNEY BOWES, INC. | 560.00 |
| 939 | POLICE & FIREMENS RETIREMENT SYSTEM | 828.67 |
| 940 | POLLARDWATER.COM – EAST | 127.35 |
| 941 | PRICKETT NURSERY | 260.00 |
| 942 | PSE&G | 9,686.69 |
| 943 | REGISTRAR'S ASSOCIATION OF N.J. | 50.00 |
| 944 | ROCK PRODUCTS, INC. | 540.00 |
| 945 | SERVICE TIRE TRUCK CENTERS, INC. | 188.10 |
| 946 | SIRCHIE, INC. | 87.74 |

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|------------------------------------|---------------|
| 947 | STAPLES BUSINESS ADVANTAGE | 361.30 |
| 948 | GARY D. THOMPSON | 184.00 |
| 949 | TOTAL LUBRICATION SERVICE & SUPPLY | 100.20 |

LIST OF BILLS:

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|-------------------------------|---------------|
| 950 | TRUCK SERVICE PARTS WAREHOUSE | 106.74 |
| 951 | VERIZON | 597.18 |
| 952 | VITAL SERVICE GROUP, INC. | 418.08 |
| 953 | WHEELABRATOR GLOUCESTER CO. | 12,286.51 |

WATER DEPARTMENT

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|-------------------------------------|---------------|
| 262 | A & P PLUMBING & HEATING SUPPLY CO. | 28.78 |
| 263 | NANCY BROWN | 10.00 |
| 264 | BUCKMAN'S, INC. | 742.84 |
| 265 | CARR'S HARDWARE, INC. | 21.78 |
| 266 | JOHN R. CIFUNI | 30.00 |
| 267 | DONNA M. DOMICO | 1,286.42 |
| 268 | FRANKLIN TRAILER PARTS, INC. | 197.70 |
| 269 | RODNEY L. GANDY | 15.00 |
| 270 | CHRISTINE A. HELDER | 15.00 |
| 271 | HORIZON BLUE CROSS BLUE SHIELD | 26,760.27 |
| 272 | EDWARD F. LEAHY | 45.00 |
| 273 | LOWE'S BUSINESS ACCOUNT | 218.64 |
| 274 | MET LIFE | 2,169.04 |
| 275 | ONE CALL SYSTEMS, INC. | 11.70 |
| 276 | MARGARET C. PINTO | 65.00 |
| 277 | POLLARDWATER.COM – EAST | 872.37 |
| 278 | C. L. PRESSER CO., INC. | 436.60 |
| 279 | PSE&G | 7,523.20 |
| 280 | STAPLES BUSINESS ADVANTAGE | 23.42 |
| 281 | TREASURER – STATE OF N.J. | 437.70 |
| 282 | UNITED RENTALS | 51.18 |
| 283 | U.S. DEPT. OF AGRICULTURE | 35,323.71 |
| 284 | BRUCE WASSON | 15.00 |
| 285 | WORK 'N GEAR | 164.05 |
| 286 | A & P PLUMBING & HEATING SUPPLY CO. | 10.29 |
| 287 | AUTO & TRUCK PARTS OF DEPTFORD | 205.35 |
| 288 | BUCKMAN'S, INC. | 310.10 |
| 289 | JOHN R. CIFUNI | 100.00 |

LIST OF BILLS (Continued)

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|----------------------------------|---------------|
| 290 | SERVICE TIRE TRUCK CENTERS, INC. | 209.20 |
| 291 | WEARGUARD, INC. | 174.19 |

CAPITAL

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|---------------------------------------|---------------|
| C-29 | WESTVILLE CURRENT ACCOUNT | 20,366.00 |
| C-30 | L & A ENVIRONMENTAL SPECIALTIES, INC. | 4,370.00 |
| C-31 | FEDERICI & AKIN PA | 906.25 |

On motion by Councilman Dooley, seconded by Councilman Baker, the foregoing bills were ordered paid by unanimous roll call vote.

PUBLIC COMMENT:

Frank Ferrara, 9 Locust Ave., inquired about the "Sex Offender Ordinance". Councilman Pennington advised that this ordinance will probably be introduced at the next meeting. Mr. Ferrara then stated that his daughter had suggested that the plaque for Stephanie Monn be moved to the River Drive Park. The Public Works Manager advised that Parkview Elementary School had put the plaque at the Thomas West Park. This matter will be looked into. He then advised that the yellow octagen sign south of Broadway is blocked by trees. He also reported three street lights out near the gym.

Joyce Lovell, 328 Summit Ave., suggested putting "rutting deer" on the website as a deer had to be destroyed on Park Ave. because it was hit by a car.

COMMENTS FROM COUNCILMEMBERS & DEPARTMENT HEADS:

Councilman Ledrich advised that the union ironworkers did work on the sports Little League stadium roof. The roof on the soccer building should be done soon. The Park Ave. building also needs work done on the roof. The Mayor suggested that a thank you letter be sent to the Ironworkers. Councilman Baker stated he was glad to see so many people volunteering their services.

Councilman Welsh suggested that the engineer do a study for two suggested stop signs at West Avenue and Edgewater Avenue and Twedell Avenue and Edgewater Avenue. Councilman Baker suggested that an estimate be obtained first from the engineer regarding this study. The Mayor recommended that an amount of not more than \$500 be allocated for this study. If the amount is more, then this issue would come back to Council. On motion by Councilman Dooley, seconded by Councilman Pennington, approved by unanimous roll call vote, the issue will be referred to the engineer for his recommendations.

COMMENTS FROM COUNCILMEMBERS & DEPARTMENT HEADS: (Continued)

Councilman Baker asked where we are regarding the “Intern Program.” The Administrator advised that we have been approved for this program and the person hired has to be trained in the “DARMS Policy and will be paid directly by the County.” A job description for this position is being looked into. Updating the web-site was also discussed.

Councilman Welsh advised that the Solicitor recommended that a study be done regarding the requested Stop Sign at Edgewater & West Ave. and a Stop sign at Twedell Ave. & Edgewater Ave. It was decided to put a \$500 limit on the engineering fees for this study. On motion by Councilman Dooley, seconded by Councilman Pennington, this was approved by unanimous roll call vote.

Councilman Baker discussed the intern program that was previously approved. The Administrator advised that a job description is now being done for the DARMS policy. This matter was discussed at length.

Councilman Welsh advised that safety cones have been obtained for placement at Almonesson Avenue and Delsea Drive for safety reasons.

Police Chief Lederer advised that several arrests have been made regarding the ongoing graffiti problem/slashed tires.

A resolution regarding an “Executive Session to Discuss Certain Personnel Matters and Purchase/Lease of Property” was on motion by Councilman Welsh, seconded by Councilman Dooley, approved by unanimous roll call vote. (Res. Bk. 18, Pg. 85-07).

The meeting was recessed at 8:25 p.m.

The meeting was reconvened at 8:53 p.m.

On motion by Councilman Baker, seconded by Councilman Pennington, Sean Sheahan was appointed Laborer 1, effective October 29, 2007 as long as he passes the physical examination. Motion carried by unanimous roll call vote.

With no further business to come before the meeting, a motion to adjourn carried at 8:54 p.m.

Respectfully submitted,

Christine A. Helder
Municipal Clerk