

**BOROUGH OF WESTVILLE
COUNCIL MEETING MINUTES
Borough Hall, 114 Crown Point Rd.**

November 7, 2007

Mayor Michael K. Galbraith called the regular scheduled meeting to order at 7:30 p.m.

The meeting was opened with the customary salute and pledge of allegiance.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, N.J. and the Courier Post of Camden, N.J.

The roll was called with all council members recorded present.

The meeting minutes of October 10, 2007 and October 24, 2007 were approved.

PUBLIC COMMENT ON AGENDA ITEMS:

None.

OLD BUSINESS:

An ordinance entitled AN ORDINANCE AMENDING AN ORDINANCE OF THE BOROUGH OF WESTVILLE ENTITLED ORDINANCE OF THE BOROUGH OF WESTVILLE CREATING AN ENVIRONMENTAL COMMISSION OF WESTVILLE, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY was given final reading in title. The Mayor opened the public hearing. With no comment being heard or received, the public hearing was closed. On motion by Councilman Baker, seconded by Councilman Dooley, the ordinance was adopted by unanimous roll call vote. (Ord. Bk. 4, Pg. 10-07).

A discussion was held on the library addition. The low bid was \$549,000. The Borough has \$200,000 available less architect's fees. An option is to go out for bid again. Another option would be to purchase another building. The third option would be joining the Gloucester County Library system. Another option would be to do nothing, if we don't have the funding for this project. Councilman Baker asked how long the State would give us for another extension. Councilman Baker suggested going to local contractors and advise them that we have a set of drawings, but only have so much money. Ask what can that contractor can do for the Borough. The Mayor stated that possibly 3 to 4 months additional time may be given by the State. Councilwoman Rodgers suggested going out to re-bid and then

negotiate with the low bidder. The Mayor advised that the re-bid process would not come out of Library funding; it would come out of the Borough budget. The Administrator advised that the Borough can advertise for a proposal. Councilman Pennington asked if it is cost effective to spend over \$7,500 to re-bid when we would still be \$90,000 in the hole. This matter was discussed at length. On motion by Councilman Baker, seconded by Councilman Dooley, the bids were rejected by unanimous roll call vote. The Mayor requested that Councilman Baker assist the Public Buildings & Grounds Committee with this project as he is experienced in construction matters. The State will be contacted for an extension.

NEW BUSINESS:

An ordinance entitled AN ORDINANCE TO AMEND SECTION 54-2 OF CHAPTER 54-FEES, AS IT PERTAINS TO BIRTH CERTIFICATES, DEATH CERTIFICATES AND MARRIAGE CERTIFICATES OF THE CODE OF THE BOROUGH OF WESTVILLE was given first reading in title. The Clerk advised that this ordinance would change the fee for death certificates from \$10 to \$5 per copy.

Councilman Pennington advised that this would eliminate a hardship at a difficult time. On motion by Councilman Ledrich, seconded by Councilwoman Rodgers, the ordinance was approved by unanimous roll call vote, ordered advertised as required by law, and will be considered for final adoption after a public hearing on November 28, 2007.

An ordinance entitled ORDINANCE OF THE BOROUGH OF WESTVILLE CREATING A NEW CHAPTER ENTITLED "SEX OFFENDER RESIDENCY RESTRICTION" ORDINANCE OF MUNICIPAL CODE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY was given first reading in title. Councilman Pennington advised that this ordinance will afford additional protection for our children. Frank Ferrara, 9 Locust Ave., presented a petition to Council requesting that Mayor and Council enact the recently proposed sex offender ordinance. On motion by Councilman Dooley, seconded by Councilman Ledrich, the ordinance was approved by unanimous roll call vote, ordered advertised as required by law, and will be considered for final adoption after a public hearing to be held on November 28, 2007.

A request from the Gloucester County Department of Health and Senior Services for permission to use the shuttle bus for Christmas parties to be held on Dec. 3rd, 4th and 10th and Dec. 11, 2007 from 11:00 a.m. to 3:00 p.m. at Auletto's Caterers in Deptford was on motion by Councilman Dooley, seconded by Councilman Welsh, approved by unanimous roll call vote.

COMMUNICATIONS:

A letter of resignation from Theodore K. Rebstock Jr. in Public Works was received.

A resolution from West Deptford Township urging the State of N.J. to take financial responsibility for the cost of a Statewide Gypsy Moth Control Program was received.

A letter from the Architect regarding additions and renovations to the Westville Library was received.

MONIES COLLECTED BY THE CLERK:

| | |
|------------------------|-----------------|
| Rent | \$ 780.00 |
| Police Reports | 307.00 |
| Xerox Copies | 3.00 |
| Notary Fees | 1.50 |
| Street Opening permits | 20.00 |
| Library Plans | 400.00 |
| Interest | <u>13.21</u> |
| Total | \$ 1,524.71 |

The foregoing monies were ordered turned over to the Chief Financial Officer

LIST OF BILLS:

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|--------------------------------|---------------|
| 954 | ABOVE ALL ENGRAVING | 43.00 |
| 955 | ALL INDUSTRIAL-SAFETY PRODUCTS | 142.81 |
| 956 | A & M TIRE SERVICE, INC. | 20.00 |
| 957 | ATLAS FIRE EQUIPMENT | 400.00 |
| 958 | AT & T MOBILITY | 307.38 |
| 959 | BELMONT & CRYSTAL SPRINGS | 26.93 |
| 960 | CARR'S HARDWARE, INC. | 73.92 |
| 961 | A. F. CARVOLTH & SON CO. | 724.29 |
| 962 | CHELL & CHELL ATTORNEYS | 1,595.00 |
| 963 | CIT GROUP TECH., INC. | 148.00 |
| 964 | H. A. DEHART & SONS, INC. | 26.87 |
| 965 | EDMUNDS & ASSOCIATES, INC. | 34.00 |
| 966 | JANET ESPOSITO | 50.00 |
| 967 | CHARLES A. FIORE, ESQ. | 748.09 |

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|----------------------------------|---------------|
| 968 | FORD MOTOR CREDIT COMPANY | 1,509.71 |
| 969 | GARAGE EQUIPMENT SALES & SERVICE | 159.00 |
| 970 | GATEWAY BOARD OF EDUCATION | 202,430.00 |
| 971 | COUNTY OF GLOUCESTER | 394,953.52 |
| 972 | LAUREL LAWNMOWER SERVICE, INC. | 919.95 |
| 973 | LOWE'S BUSINESS ACCOUNT | 666.75 |
| 974 | M. A. BRUDER & SONS, INC. | 57.38 |
| 975 | POLSKY'S UNIFORMS & WORKWEAR | 418.82 |
| 976 | PSE&G | 171.20 |
| 977 | ROCK PRODUCTS, INC. | 32.62 |
| 978 | TIMOTHY D. SCAFFIDI, ESQ. | 271.67 |
| 979 | STAPLES BUSINESS ADVANTAGE | 70.59 |
| 980 | GARY D. THOMPSON | 66.00 |
| 981 | TOTAL LUB. SERVICE & SUPPLY | 495.00 |
| 982 | TRUCK SERVICE PARTS WAREHOUSE | 158.06 |
| 983 | VERIZON | 418.91 |
| 984 | WESTVILLE BOARD OF EDUCATION | 142,531.25 |
| 985 | WESTVILLE FIRE DISTRICT NO. 1 | 24,133.63 |
| 986 | WOODBURY CEMENT PRODUCTS, INC. | 59.82 |
| 987 | NISSAN MOTOR ACCEPTANCE CORP. | 222.43 |
| 988 | WILLIAM J. BITTNER, JR. | 229.88 |

WATER DEPARTMENT

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|----------------------------------|---------------|
| 292 | ARAMARK | 254.50 |
| 293 | BUCKMAN'S, INC. | 318.98 |
| 294 | CARR'S HARDWARE, INC. | 18.97 |
| 295 | LOWE'S BUSINESS ACCOUNT | 178.14 |
| 296 | OCEANPORT INDUSTRIES, INC. | 1,712.84 |
| 297 | PEACH COUNTRY FORD TRACTOR, INC. | 124.11 |
| 298 | SIEMENS WATER TECHNOLOGY CORP. | 189.25 |

UNEMPLOYMENT

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|-------------|------------------------------------|---------------|
| UN-5 | NJ DEPARTMENT OF LABOR & WORKFORCE | 1,489.27 |

ESCROW

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|--------------------|-------------------------|----------------------|
| E-11 | FEDERICI & AKIN PA | 1,115.00 |
| E-12 | CHELL & CHELL ATTORNEYS | 66.00 |
| E-13 | GARY D. THOMPSON, ESQ. | 407.00 |

CAPITAL

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|--------------------|-------------------------|----------------------|
| C-32 | J. W. CAIRE CONTRACTING | 620.00 |
| C-33 | CHELL & CHELL ATTORNEYS | 88.00 |

DOG TAX TRUST

| <u>VCH.</u> | <u>NAME</u> | <u>AMOUNT</u> |
|--------------------|--------------------------------|----------------------|
| DTT-11 | TREASURER, STATE OF NEW JERSEY | 5.40 |

On motion by Councilwoman Rodgers, seconded by Councilman Pennington, the foregoing bills were ordered paid by unanimous roll call vote.

PUBLIC COMMENT:

Frank Ferrara, 9 Locust Ave., asked when the sex offender residency ordinance would be effective. Councilman Pennington advised that if the ordinance is approved at the next meeting on November 28, 2007, it would be effective 20 days later.

Gwen Carotenuto, Library Director, discussed the amended plans for the Library. She advised that Mr. Rodier was the most reasonably priced architect that was interviewed.

Mary Ward, 26 Cedar Ave., asked if any of the alternate plans might be salvaged. The Administrator discussed the alternate plans.

Stephanie Wilson asked what tapping into the Gloucester County Library System is. The Mayor discussed this matter. Councilman Pennington commented on the County fees.

Mary Ward stated that the Westville library card is valid in all Gloucester County Library systems.

Councilman Pennington advised that after a lot of work and meetings with the County, the Borough decided at that time not to go with the County Library.

COMMENTS FROM COUNCIL MEMBERS & DEPARTMENT HEADS:

Councilman Ledrich congratulated the newly elected councilmembers, stating that hopefully as a Council they can move forward and do what is best for everyone.

Councilman Baker thanked everyone for their votes. He congratulated Mr. Muhlbaier on his election, advising that he is sure they all can work together doing what is best for the town.

Councilman Welsh congratulated the newly elected councilmembers, advising that he is looking forward to working with them. He stated that it is critical that they all work together doing what is best for the town.

Councilman Dooley stated that the Halloween celebration was held last week and was a huge success. It is now time to think about Christmas. He congratulated the newly elected councilmembers, stating that he hopes they make something good happen for the town.

Councilman Pennington congratulated the newly elected councilmembers. He stated that he hopes they can create some new things for Westville.

Councilwoman Rodgers advised that she is glad that Councilman Baker is staying on Council. She congratulated Mr. Muhlbaier on his election.

Public Works Manager Domico advised that there was a water main break on Almonesson Rd., and repairs will be quite expensive.

Police Chief Lederer advised that Westville currently has 18 registered sex offenders. He then congratulated the newly elected councilmembers.

Administrator Bittner advised that he needs an Executive Session. He then congratulated the newly elected councilmembers.

Housing Official Wasson congratulated the newly elected councilmembers.

Mayor Galbraith invited Mr. Muhlbaier to attend the closed session. He congratulated the newly elected councilmembers, stating that it takes a special type of person to run for office and put yourself out there on a limb.

A RESOLUTION “Authorizing an Executive Session to Discuss Real Estate Transactions for 217 Broadway and Police Contract Negotiations” was on motion by Mr. Welsh, seconded by Mr. Ledrich, approved by unanimous roll call vote. (Res. Bk. 18, Pg. 86-07).

The meeting was recessed at 8:35 p.m.

The meeting was reconvened at 9:34 p.m.

The Mayor asked if Council wish to give the day off after Thanksgiving to Borough employees. Public Works Manager advised that the Public Works employees would be compensated with comp hours if they work. Administrator Bittner advised that the Police Department employees would also be compensated one day with straight comp hours. Councilman Baker made a motion to give Borough employees the day off after Thanksgiving. Councilman Welsh seconded the motion which was approved by unanimous roll call vote.

Councilman Baker discussed placing static link web cameras at certain areas in town. He was advised that we probably can go to Comcast for this information. The Administrator will try to contact someone in Comcast regarding this matter.

Councilman-elect Muhlbaier advised that he is looking forward to working with everyone on Council.

With no further business to come before the meeting, a motion to adjourn carried at 9:40 p.m.

Respectfully submitted,

Christine A. Helder
Municipal Clerk