

Borough Hall
Westville, N.J.
January 3, 2007

The Reorganization Meeting was called to order by the Clerk on the above date at 7:30 p.m.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act".

The meeting was opened with the customary salute and pledge of allegiance to the flag.

The invocation was given by Rev. Frederick Link from St. Anne's Catholic Church

The Oath of Office was given to Michael K. Galbraith, Mayor, by Senator Stephen M. Sweeney. Former Mayor, William C. Packer, III, presented Mr. Galbraith with a Mayor's pin, and Mrs. Galbraith presented her husband with a flag pin. Michael O. Ledrich, Council Member and Russell W. Welsh, Jr., Council Member were then sworn in by Senator Stephen M. Sweeney.

Senator Sweeney commended Mayor Packer on his past duties, and a round of applause was given in his honor. He then congratulated the new Mayor and two Councilmembers.

Freeholder Chila congratulated the new officials, stating that it is very rewarding to be able to help people.

The roll was called, and all council members were recorded present.

ITEMS OF BUSINESS:

Mr. Ledrich nominated Russell W. Welsh, Jr. for Council President. Mr. Dooley seconded the motion which was approved by unanimous roll call vote.

2007 APPOINTMENTS:

The following appointments were made:

<u>OFFICE:</u>	<u>NAME</u>	<u>TERM</u>
Borough Administrator	William J. Bittner, Jr.	1 year
Deputy Tax Collector		1 year
Deputy Clerk		1 year
Alternate Fund Commissioner		1 year
Deputy Finance Officer		1 year

Gloucester County Economic Development Council	William J. Bittner, Jr.	1 year
Administrator Officer for the Downtown Preservation Commission		1 year
Treasurer		1 year
Tax Search Officer	Christine A. Helder	1 year
Municipal Search Officer		1 year
Office Manager		1 year
Affirmative Action Officer		1 year
Public Agency Compliance Officer		1 year
Disabled Employee's Coordinator		1 year
Deputy Borough Administrator	Donna M. Domico	1 year
Borough Solicitor	Timothy W. Chell	1 year
Borough Auditor	Robert A. Jones	1 year
Borough Prosecutor	Charles A. Fiore	1 year
Borough Public Defender	Timothy D. Scaffidi	1 year
Borough Engineer	James Spratt	1 year
Borough Planner	Marc Shuster	1 year
Bond Counsel	Phillip A. Norcross	1 year
Fund Commissioner	Richard M. Burr	1 year
Borough Risk Manager	Dean Sizemore	1 year
Borough Labor Attorney	Louis Rosner	1 year
Grants Coordinator	Michael Zumpino William J. Bittner, Jr.	1 year 1 year
Safety Coordinator	Edward F. Leahy Timothy Leahy	1 year 1 year
Secretary	Margaret C. Pinto	1 year
Deputy Registrar of Vital Statistics		1 year
Claims Coordinator		1 year
Office Clerk/Secretary	Therese D. Eckel	1 year

Alternate Deputy Registrar of Vital Statistics		1 year
Office Clerk/Secretary	Nancy Brown	1 year
Zoning Official	Bruce L. Wasson	1 year
	John Leach	1 year
	William J. Bittner, Jr.	1 year
Housing Inspectors	Bruce L. Wasson	1 year
	William J. Bittner, Jr.	1 year
	Eric Farley	1 year
	James Tucker	1 year
Property Maintenance Officers & Weed & Debris Officers	William J. Bittner, Jr.	1 year
	Donna M. Domico	1 year
	Edward F. Leahy	1 year
	Michael Keck	1 year
Custodian of Municipal Buildings	Charles H. Watson	1 year

BOARD OF HEALTH

TERM

Michael K. Galbraith (Statutory)	1 year
Russell W. Welsh, Jr. (Statutory)	1 year
Thomas Donnelly	3 years
Donna M. Domico	3 years
Margaret C. Pinto	1 year

LAND USE BOARD

TERM

William J. Bittner, Jr., Class II	1 year
Russell W. Welsh, Jr., Class III	1 year
Vince DiCicco, Class IV	4 years
William C. Packer, III, Alt. #2	1 year

LIBRARY TRUSTEES

TERM

Michael K. Galbraith (Statutory)	1 year
Susan Rodgers (Statutory)	1 year
Shannon Whalen (Statutory)	1 year
Dorothy Woodward	5 years

MUNICIPAL COURT

TERM

Karen Caliva, Deputy Court Administrator	1 year
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POLICE DEPARTMENT & SCHOOL CROSSING GUARDS

TERM

Police Chief - Frederick J. Lederer, III	1 year
Secretary/Office Clerk - Michelle R. Waller	1 year
School Crossing Guard - Rita M. Baus	1 year
School Crossing Guard - Theresa M. Cage	1 year
School Crossing Guard - Nicole Grace	1 year
School Crossing Guard - Dawn V. Leamy	1 year
School Crossing Guard - Margaret C. Umba	1 year
School Crossing Guard - Mary K. Vernacchio	1 year
School Crossing Guard - Mary R. Vogel	1 year
School Crossing Guard - P/T - John R. Abruzzo	1 year
School Crossing Guard - P/T - Anna M. Hall	1 year
School Crossing Guard - P/T - Diane J. Romer	1 year
School Crossing Guard - P/T - Patricia F. Ryan	1 year
School Crossing Guard - P/T - Cindy M. Stout	1 year

PUBLIC WORKS DEPARTMENT **TERM**

Foreman, Highway Department - Michael M. Keck	1 year
Clerk/Secretary - Johanna H. Bell	1 year
Bus Driver - Part-time - Angela M. Jacobs	1 year
Bus Driver - Part-time (Substitute) - Doris E. Ledrich	1 year

EMERGENCY MANAGEMENT **TERM**

William J. Bittner, Jr. - Coordinator	3 years
Michael K. Galbraith - Mayor, Environmental/Public Relations	1 year
Christine A. Helder, Deputy Coordinator	1 year
James Tucker - EMS/Ambulance	1 year
Chuck Murtaugh (SARA Title II) - Mars Graphics	1 year
Carl Thomas, Communications Operator	1 year
Eric Farley - Assistant Fire Chief	1 year

DOWNTOWN PRESERVATION COMMISSION **TERM**

Robert Miller (Class A)	4 years
Michael K. Galbraith (Statutory)	1 year
James Pennington, Jr. (Class C)	1 year
Georgeann O'Hea (Class D)	4 years

MUNICIPAL ALLIANCE **TERM**

John R. Grady	1 year
Richard A. Thomas	1 year
Georgeann O'Hea	1 year
Mary K. Vernacchio	1 year
Michelle R. Waller	1 year

Christine A. Helder
Harry J. Zimmer, IV

1 year
1 year

On motion by Mr. Welsh, seconded by Mr. Pennington, the foregoing appointments were confirmed by unanimous roll call vote.

RESOLUTIONS (OF CONSENT):

A resolution regarding the "2007 Temporary Budget". (Res. Bk. 18, Pg. 1-07).

A resolution "Designating Depositories for 2007". (Res. Bk. 18, Pg. 2-07).

A resolution "Providing for a Petty Cash Fund. (Res. Bk. 18, Pg. 3-07).

A resolution "Providing for Penalty on Delinquent Taxes, Sewer Charges, Water Charges". (Res. Bk. 18, Pg. 4-07).

A resolution "Designating Legal Publications for 2007". (Res. Bk. 18, Pg. 5-07).

A resolution regarding "Roberts Rules of Order". (Res. Bk. 18, Pg. 6-07).

A resolution "Providing for Professional Services. (Res. Bk. 18, Pg. 7-07).

A resolution and Agreement "Designating Risk Management Consultant for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund". (Res. Bk. 18, Pg. 8-07).

A resolution "Appointing a Primary Physician under the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund". (Res. Bk. 18, Pg. 9-07).

A resolution "Designating Borough Council Meeting Dates". (Res. Bk. 18, Pg. 10-07).

A resolution "Approving Additional Year End Penalty of 6% on Outstanding Taxes, and/or Water and/or Sewer Arrears Exceeding \$10,000.00". (Res. Bk. 18, Pg. 11-07).

A resolution "Adopting a Cash Management Plan for 2007". (Res. Bk. 18, Pg. 12-07).

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A resolution "Designating Christine A. Helder, William J. Bittner, Jr., Donna M. Domico and Frederick J. Lederer, III as Contact Persons for TRICOJIF for EPL for 1007". (Res. Bk. 18, Pg. 13-07).

A resolution "Designating Tax Search/Assessment Search Officers". (Res. Bk. 18, Pg. 14-07).

A resolution to "Omit from Tax Sale Real Property - Equal Monthly Installments". (Res. Bk. 18, Pg. 15-07).

A resolution regarding "Issuance of Duplicate Tax Sale Certificate". (Res. Bk. 18, Pg. 16-07).

A resolution "Authorizing a Service Charge for Returned Checks". (Res. Bk. 18, Pg. 17-07).

A resolution "Authorizing Bidding by Municipal Officers at Tax Sale". (Res. Bk. 18, Pg. 18-07).

A resolution regarding "In Rem Foreclosure". (Res. Bk. 18, Pg. 19-07).

A resolution "Allowing Purchases of Materials, Supplies, Equipment and Labor under State Contracts". (Res. Bk. 18, Pg. 20-07).

A resolution "Authorizing the Certified Tax Collector, Deputy Tax Collector and Municipal Court Administrator/Deputy Municipal Court Administrator to File Proof of Claim Forms with the U.S. Bankruptcy Court". (Res. Bk. 18, Pg. 21-07).

A resolution "Authorizing a Tax Sale Pursuant to N.J.S.A. 54:5-10". (Res. Bk. 18, Pg. 22-07).

A resolution "Approving a \$25.00 Fee for Issuance of Tax Sale Certificates of Redemption". (Res. Bk. 18, Pg. 23-07).

A resolution "Approving the Consent Agenda". (Res. Bk. 18, Pg. 24-07).

On motion by Mr. Ledrich, seconded by Mrs. Rodgers, the foregoing resolutions were approved by unanimous roll call vote.

LIST OF BILLS:

As posted

On motion by Mr. Pennington, seconded by Mr. Dooley, the foregoing bills were ordered paid by unanimous roll call vote.

The Mayor recognized Freeholder Frank DiMarco, former Mayor William C. Packer, III, Chuck Murtaugh, Fire Chief and former Councilman, Fritz Sims, Fire Commissioner Chairman and former Councilman, Robert A. Jones, Borough Auditor, James Spratt, newly appointed Engineer, Timothy Chell, new Borough Solicitor, Fred Lederer, III, Police Chief, Donna Domico, Superintendent of Public Works, Donna Domico, William Bittner, Jr., Administrator, Tina Helder, Borough Clerk and Tax Collector, Terri Eckel and Nancy Brown from the Borough Office Staff.

Mr. Ledrich acknowledge the attendance and support of his family, and thanked

everyone for attending the Council meeting.

Mr. Welsh thanked everyone for their support during the election. He also recognized his family members and close friends who were in attendance. He stated that he will continue to do the best of his ability for the town. He thanked the council members for electing him Council President.

The Mayor thanked Senator Sweeney for taking time out of his busy schedule to swear the officials in. He thanked all members of his family and friends for their support and attendance. He thanked everyone who helped him out during his illness over the past two years, stating it made him feel deep affection for our town. He advised that in our small town there is a need for volunteers, and anyone interested is hereby requested to speak up. He advised that his grandfather, father, and his children all grew up in Westville. He stated that many changes are in the planning for the coming year. He thanked everyone for their attendance at the Reorganization Meeting. Good government and involved, concerned residents equals a great town, and that is your town.

The Mayor extended an invitation to everyone to a reception at Xavier Hall after the meeting.

Pastor Gary Brennan of the Westville United Methodist Church gave the benediction.

With no further business to come before the meeting, a motion to adjourn carried at 8:07 p.m.

**CHRISTINE A. HELDER
MUNICIPAL CLERK**