

**BOROUGH OF WESTVILLE  
Council Meeting Minutes  
Borough Hall, 114 Crown Point Road**

**Wednesday, August 8, 2007**

Mayor Michael K. Galbraith called the regular scheduled meeting to order at 7:30 p.m.

The meeting was opened with the customary salute and pledge of allegiance.

The Deputy Clerk advised that notice of this meeting had been duly advertised in accordance with the Open Public Meetings Act by sending notice to the Gloucester County Times of Woodbury, New Jersey and the Courier-Post of Camden, New Jersey

The roll was called, with all council members recorded present, with the exception of Councilman Welsh who was on vacation.

The meeting minutes of the Council Meeting of July 11, 2007 were approved as written.

**PUBLIC COMMENT ON AGENDA ITEMS:**

None.

**REPORTS OF THE COMMITTEES:**

On motion by Councilman Pennington, seconded by Councilwoman Rodgers, the Reports of the Committees were accepted by unanimous voice vote.

**OLD BUSINESS:**

An Ordinance entitled **ORDINANCE OF THE BOROUGH OF WESTVILLE DISBANDING THE ENVIRONMENTAL COMMISSION OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY** was brought up for final consideration. On motion by Councilman Pennington, seconded by Councilman Dooley, the ordinance was rejected by unanimous roll call vote.

**NEW BUSINESS:**

A RESOLUTION Amending the 2007 Local Municipal Budget was on motion by Councilman Dooley, seconded by Councilman Pennington, approved by unanimous roll call vote. (*Res. Bk. 18, Pg. 71-07*).

A RESOLUTION Adopting the Amended 2007 Local Municipal Budget was on motion by Councilman Ledrich, seconded by Councilman Dooley, approved by unanimous roll call vote. (*Res. Bk. 18, Pg. 72-07*).

NEW BUSINESS (Continued)INTRODUCTION OF ORDINANCE:

An ordinance entitled **BOND ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING REHABILITATION OF BOROUGH OWNED BUILDINGS, PURCHASE OF A DIGITAL AUDIO SYSTEM AND SECURITY SYSTEM FOR COURTS AND COUNCIL, PURCHASE OF A FILING SYSTEM FOR THE MUNICIPAL RECORDS, A 4 X 4 VEHICLE FOR CODE ENFORCEMENT AND EMERGENCY MANAGEMENT USE AND A PICKUP TRUCK AND A SNOW PLOW FOR PUBLIC WORKS DEPARTMENT AND AUTHORIZING THE ISSUANCE OF \$153,000.00 IN BONDS OR NOTES OF THE BOROUGH OF WESTVILLE TO FINANCE PART OF THE COST THEREOF** was given first reading in title.

On motion by Councilman Ledrich, seconded by Councilman Pennington, the ordinance was approved by unanimous roll call vote, ordered advertised as required by law and will be considered for final adoption after a public hearing to be held on August 22, 2007.

A letter from the Gloucester County Division of Senior Services requesting the use of the Senior Citizen Bus for the Senior Citizen picnic on 9/12/07 (rain date 9/13/07) was discussed. On motion by Councilman Baker, seconded by Councilman Dooley, the request was approved by unanimous roll call vote.

A letter from the Westville Lions Club proposing an expenditure in the 2008 budget of \$255.00 for three months for installation and maintenance of a anchored portable sanitation facility at the Thomas West Park (the Lions Club will also pay \$255.00 for three months) was discussed by Earl Nass. On motion by Councilman Baker, seconded by Councilman Ledrich, the request was approved by unanimous voice vote.

Letters of resignation from Walter Hagerty, Justin Sims and Paul Sexton in the Highway Department were accepted on motion by Councilman Pennington, seconded by Councilwoman Rodgers, approved by unanimous voice vote.

A RESOLUTION Urging the State of New Jersey to take Financial Responsibility for the Cost of a State Wide Gypsy Moth Control Program was on motion by Councilman Ledrich, seconded by Councilman Baker, approved by unanimous roll call vote. (*Res. Bk. 18, Pg. 73-07*).

A RESOLUTION Supporting State Legislation to Amend Abbott-Burke Funding to Streamline Administration of a More Thorough and Efficient Education was on motion by Councilman Ledrich, seconded by Councilman Pennington, approved by unanimous roll call vote. (*Res. Bk. 18, Pg. 74-07*).

NEW BUSINESS (Continued)

A RESOLUTION "Authorizing Renewal of a Bond Anticipation Note for Well #5 was on motion by Councilman Pennington, seconded by Councilwoman Rodgers, approved by unanimous roll call vote. (*Res. Bk. 18, Pg. 75-07*).

A RESOLUTION Designating the National Incident Management System (NIMS) as the basis for all incident management in the Borough of Westville was approved on a motion by Councilman Pennington, seconded by Councilman Baker, approved by unanimous roll call vote. (*Res. Bk. 18, Pg. 76-07*).

A RESOLUTION Requesting Roadway Reconstruction Aid in the Amount of \$236,549.25 for Woodbine Avenue from Fifth Avenue to U.S. Route #130 and/or \$243,495.25 for Roadway Reconstruction Aid for Burr Avenue from Delsea Drive to Almonesson Avenue and/or \$162,955.00 for Roadway Reconstruction Aid for Hazel Avenue from U.S. Rt. #130 to Rt. #45 was on motion by Councilman Pennington, seconded by Councilman Ledrich, approved by unanimous roll call vote. (*Res. Bk. 18, Pg. 77-07*).

Mayor Galbraith made the following appointments to the Environmental Commission:

Joyce Lovell to a three-year term ending 12/31/09  
 Louanna Sills to a three-year term ending 12/31/09  
 Stephanie Wilson to a two-year term ending 12/31/08  
 Kate Hurlock to a two-year term ending 12/31/08.

On motion by Councilman Dooley, seconded by Councilman Ledrich, the foregoing appointments were approved by unanimous roll call vote.

Mayor Galbraith gave the Oath of Office to Louanna Sills and Joyce Lovell as Environmental Commission members.

COMMUNICATIONS:

A letter and RESOLUTION from the N.J. General Assembly Republican Officer opposing the sale of State assets such as State toll roads to private investors was received.

A letter from the Martin Luther King, Jr. Commemorative Commission regarding V-Free Mini-Grant Program was received.

A letter from the N.J. Legislative regarding Legislative Leases with Local Governments and School Districts was received.

A notice from the Gloucester County Utilities Authority regarding an adopted rate schedule was received.

COMMUNICATIONS (Continued):

A letter from the State Director – ProtectingNewJersey.org requesting approval of a resolution urging Congress to support a comprehensive solution to the threat of natural catastrophes, and N.J. to create a state catastrophe fund was received.

A letter from the N.J. Assembly regarding opposition to sell the right to future toll road revenue to Wall Street investors was received.

A letter and resolution from the Southwest Council encouraging local municipalities in Gloucester County to authorize beer keg registration ordinances was received.

A Model Ordinance for Open Application Law and Public Director of Appointed Municipal Positions from Citizens' Campaign was received.

A letter from the NJDEP regarding available Green Acres grants and loans for land acquisition and the development of outdoor park and recreational facilities.

A letter from the N.J. Office of the State Treasurer regarding misinformation on the Corzine Administration Asset Monetization study was received.

A letter from Senator Robert Menendez regarding a meeting in the Paulsboro Town Hall from 1:00 p.m. to 2:00 p.m. to discuss the importance of including southern NJ areas in the Philadelphia Urban Areas Security Initiative (UASI) region was received.

A letter from the NJDEP regarding the Hazardous Discharge Site Remediation Fund Municipal Grant Application was read and discussed by Administrator Bittner. Public Works Manager Domico advised that Westville has already spent over \$800,000 on underground storage tank cleanup.

The Administrator/Deputy Clerk advised that there would be a Gloucester County Patriot Day Remembrance Ceremony on Sept. 11, 2007 at Gloucester County 9/11 Memorial in the Chestnut Branch Park in Mantua Township.

The Administrator/Deputy Clerk advised that it is necessary to hold a second meeting in August to consider adoption of the bond ordinance, which was introduced tonight. A meeting on August 22, 2007 at 7:30 p.m. was scheduled.

Mayor Galbraith and Councilmember Pennington discussed changes to proposed ordinances.

**MONIES COLLECTED BY THE CLERK:**

Rent	\$ 780.00
Police Reports	97.50
Xerox Copies	7.75
Notary Fees	5.00
Street Opening Permit	130.00
Cat License	5.00
Interest	<u>47.43</u>
<b>TOTAL</b>	<b>\$1,072.68</b>

The foregoing monies were ordered turned over to the Chief Financial Officer.

**LIST OF BILLS:**

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
642	FORD MOTOR CREDIT	766.68
643	CHRISTINE HELDER, PETTY CASH	7.85
644	ANTHONY & SONS FENCING, INC.	2,811.68
645	A T & T	898.76
646	AUTOZONE, INC.	78.54
647	BELMONT & CRYSTAL SPRINGS	33.70
648	BOYCE ASSOCIATES	3,682.02
649	BROADWAY ELECTRIC SUPPLY CO.	2,543.87
650	BUDS AUTO & TRUCK REPAIR	3,993.28
651	CERTIFIED LABORATORIES	159.18
652	CIT TECHNOLOGY FINANCE SERVICES	148.00
653	DE LAGE LANDEN FINANCE SERVICES	899.00
654	DENNY SEPTIC SERVICE LLC	500.00
655	JANET H. ESPOSITO	50.00
656	EXPERT TREE & LANDSCAPING	10,800.00
657	FEDERICI & AKIN, P.A.	2,644.40
658	FRANKLIN TRAILERS, INC.	13.50
659	GALLS, INC.	215.00
660	GIROUARDS HEATING & AIR CONDITIONING	129.90
661	GLOUCESTER COUNTY TIMES	318.40
662	GLOUCESTER CO. IMPROVEMENT AUTH.	888.20
663	GLOUCESTER CO. MULCH FACTORY	1,453.50
664	INTERNATIONAL FIREWORKS MFG. CO.	10,650.00
665	LAUREL LAWNMOWER SERVICE	162.14
666	LOWES	159.76
667	W. B. MASON CO., INC.	111.59
668	MATTER BROTHERS ELECT. CONTRACTOR	4,540.25
669	MET LIFE SMALL BUSINESS CENTER	2,315.87
670	MGL PRINTING SOLUTIONS	283.00
671	MINOLTA CORP.	146.28
672	NICOTRA'S AUTO SERVICE	112.00

**LIST OF BILLS:**

<b><u>VCH.</u></b>	<b><u>NAME</u></b>	<b><u>AMOUNT</u></b>
673	PAYCHEX, INC.	221.66
674	PEDRONI FUEL CO.	2,576.35
675	PITNEY-BOWES	295.00
676	POLSKY'S RETAIL	94.49
677	PRICKETT NURSERY	876.50
678	PSE&G	9,062.87
679	ROCK PRODUCTS, INC.	676.80
680	STAPLES	130.32
681	STAPLES BUSINESS ADVANTAGE	188.91
682	TREASURER, STATE OF N.J.	50.00
683	TROPICANA HOTEL	453.00
684	TRUCK SERVICE PARTS WAREHOUSE	498.10
685	VERIZON	1,566.89
686	WEST PAYMENT CENTER	141.00
687	WHEELABRATOR GLOUCESTER CO.	14,094.73
688	WORK'N GEAR	244.98
689	A T & T MOBILITY	22.93
690	BELLMWR TRUCK REPAIR, INC.	96.36
691	BELMONT & CRYSTAL SPRINGS	18.81
692	BROADWAY ELECTRIC SUPPLY CO.	186.69
693	EDWIN R. BURGER & SON, INC.	235.00
694	CJ'S AUTO BODY	1,000.00
695	LINDA A. DEDRICK	125.00
696	DONNA M. DOMICO	140.00
697	DOMENICO ENTERPRISES, INC.	824.96
698	JANET H. ESPOSITO	100.00
699	CHARLES A. FIORE	748.09
700	FORD MOTOR CREDIT CO-MUNIPAL	1,509.71
701	GALL'S, INC.	113.00
702	GATEWAY REGIONAL HIGH SCHOOL	202,430.00
703	G & G COMMUNICATIONS, INC.	50.68
704	COUNTY OF GLOUCESTER	394,953.53
705	HOME DEPOT	39.96
706	LAB SAFETY SUPPLY, INC.	269.53
707	LAUREL LAWNMOWER SERVICE	22.65
708	LAWN MOWER PARTS, INC.	55.50
709	LOWES	555.94
710	NATURE'S CHOICE CORP.	1,120.00
711	NISSAN MOTOR ACCEPTANCE CORP.	222.43
712	PAYCHEX, INC.	211.91
713	PEDRONI FUEL CO.	2,445.13

LIST OF BILLS (Continued)

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
714	POLSKY'S TDC	247.54
715	PRICKETT NURSERY	39.00
716	RK'S SIGN	285.00
717	PHILIP ROSENAU CO., INC.	115.90
718	TIMOTHY D. SCAFFIDI, ESQ.	271.67
719	SERVICE TIRE TRUCK CENTERS	274.95
720	STAPLES BUSINESS ADVANTAGE	276.81
721	GARY D. THOMPSON, ESQ.	509.00
722	TOTAL LUBRICATION SERVICE	167.90
723	TRUCK SERVICE PARTS WAREHOUSE	16.30
724	VERIZON WIRELESS	690.06
725	WESTVILLE BOARD OF EDUCATION	142,531.25
726	WESTVILLE FIRE DISTRICT	24,133.63
727	WOODBURY CEMENT PRODUCTS	39.44
728	CHRISTINE A. HELDER, PETTY CASH	51.42

WATER DEPARTMENT

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
179	CHRISTINE A. HELDER, PETTY CASH	419.10
180	A & P PLUMBING & HEATING SUPPLY CO.	13.64
181	BUCKMAN'S, INC.	1,666.14
182	CARR'S HARDWARE, INC.	60.23
183	COYNE CHEMICAL CO.	4,590.80
184	LOWE'S BUSINESS ACCOUNT	35.94
185	NJ DEPARTMENT OF LABOR & WORKFORCE	437.03
186	ONE CALL SYSTEMS, INC.	21.06
187	MARK ANTHONY CHEVROLET, INC.	109.94
188	JOSEPH G. POLLARD CO., INC.	58.22
189	PSE&G	12,852.22
190	QC LABORATORIES, INC.	283.20
191	SIEMENS WATER TECHNOLOGY CORP.	167.60
192	STAPLES BUSINESS ADVANTAGE	41.71
193	TD BANKNORTH - OPERATIONS CENTER	9,659.92
194	TRICO CREDIT CORPORATION	133.04
195	TRUCK SERVICE PARTS WAREHOUSE	77.51
196	UNITED RENTALS	174.84
197	USA BLUE BOOK	150.73
198	AMERICAN ASPHALT CO., INC.	110.75
199	ARAMARK	97.83
200	BUCKMAN'S, INC.	504.18

**WATER DEPARTMENT LIST OF BILLS (Continued):**

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
201	C & C INSTRUMENT SERVICES	5,025.00
202	GLOUCESTER COUNTY COLLEGE	550.00
203	HACH COMPANY	73.99
204	KENNEDY MARKETING CO., INC.	588.30
205	POLSKY'S UNIFORMS & WORKWEAR	103.49
206	STATE OF N.J. - BUREAU OF REVENUE	720.00
207	USA BLUE BOOK	19.16
208	VERIZON WIRELESS	86.23
209	HARRY ZIMMER	254.23
210	CHRISTINE A. HELDER, PETTY CASH	404.08

**TRUST - OTHER**

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
TOF-6	PARKER MCCAY	2,697.60
TOF-7	ANGELINI, VINIAR & FREEDMAN	579.25

**CAPITAL**

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
C-12	CONSULTING ENGINEER SERVICES	1,109.49

**ZONING & PLANNING BOARD ESCROW**

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
E-6	FEDERICI & AKIN, P.A.	1,100.00

**DOG TAX TRUST**

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
DTT-8	TREASURER, STATE OF N.J.	12.00

**UNEMPLOYMENT**

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
UN-4	NJ DEPT. OF LABOR & WORKFORCE	1,033.40

On motion by Councilwoman Rodgers, seconded by Councilman Pennington, the forgoing bills were ordered paid by unanimous roll call vote.

**PUBLIC COMMENT:**

Joe Rizzo of Rita's Steak House complained about the lengthy parking problem on Broadway. The Mayor advised that the Borough will try to resolve this matter. The Administrator advised that when the Planning Board approved Sea Hag's application a condition of their occupancy was that employee parking was to be on the municipal parking lot or in their two spots beside the building.

**PUBLIC COMMENT (Continued):**

Sharon Goodrow, 616 Summit Avenue, stated that she would like to see roadway reconstruction from Rt. #130 to Delsea Drive be upgraded as it is very uneven. Also that patching jobs done by PSE&G are very lumpy. Public Works Manager Domico advised she will contact PSE&G regarding this matter.

Earl Nass asked if there are State plans to rebuild the bridge in Westville. Administrator Bittner advised that an extensive inspection was conducted last month by the State for the bridge.

Virginia Horn, 111 Twedell Ave., inquired about the structural deficiency rating from the State or County for bridges. She then inquired about the status of the Fieldstone contract. She was advised that it is still under review. She feels that other developers should be sought so that people do not lose their homes.

Fred Coleman, 120 West Avenue, inquired about rent under monies collected by the clerk. The administrator advised that this is for rent collected for 128 Crown Point Rd. He then questioned the roadway redevelopment project, which was answered by the Administrator.

Renee Koubiadis, representing Citizens Campaign discussed their web site and a Model Ordinance for Open Application Law and Public Directory of Appointed Municipal Positions. The Mayor stated that it is a very good ordinance, which must be modeled to specifications for Westville. He advised that this ordinance will probably be considered at a later date.

Joyce Lovell, thanked the governing body for the Environmental Commission member appointments, and requested that Councilman Pennington look at an ordinance she brought with her tonight.

Mayor Galbraith advised that Councilman Dooley's wife had a baby girl.

**COMMENTS FROM COUNCIL MEMBERS & DEPARTMENT HEADS:**

Councilman Dooley thanked the governing body for the flowers for his new baby girl.

Councilman Pennington congratulated Mr. Dooley on the birth of his new daughter.

Public Works Manager Domico advised that the "Movie in the Park" will be shown on September 7, 2007 at the River Drive Park.

Public Works Manager Domico then advised that there will be additional costs of up to \$25,000 for the reconstruction of River Drive as many changes are required. She also advised that the paving and overlay of all side streets should be done in one week.

**COMMENTS FROM COUNCIL MEMBERS & DEPARTMENT HEADS (Continued)**

Police Chief Lederer congratulated Councilman Dooley. He then advised that the school, fire department and police department are working for a common plan for any unforeseen incidents, which may occur in our municipality.

A RESOLUTION for an Executive Session to Discuss Certain Personnel Matters was on a motion by Councilman Pennington, seconded by Councilman Dooley, approved by unanimous roll call vote. (Res. Bk. 18, Pg. 78-07).

The meeting was recessed at 8:30 p.m.

The meeting was reconvened at 8:57 p.m.

Mayor Galbraith re-appointed Devin Walton as Laborer I, effective July 25, 2007, Matthew Kirschner as part-time Laborer and Grass Cutter effective July 23, 2007, Robert H. Jordan as Laborer IV, effective August 1, 2007 and Michael Charzyn as Laborer I, effective August 20, 2007. On motion by Councilman Pennington, seconded by Councilman Dooley, the appointments were approved by unanimous roll call vote.

With no further business to come before the meeting, a motion to adjourn carried  
At 9:23 p.m.

Respectfully submitted,

William J. Bittner, Jr.  
DEPUTY MUNICIPAL CLERK